

# Windstorm System User Guide

## Public Access

### Table of Contents

Topic	Page Number
• Overview .....	2
• Finding the System.....	2
• Common Features.....	2
• Recreating an Application for Similar Entry.....	3
• Finding a Certificate .....	3

For additional information contact TDI at (800) 248-6032

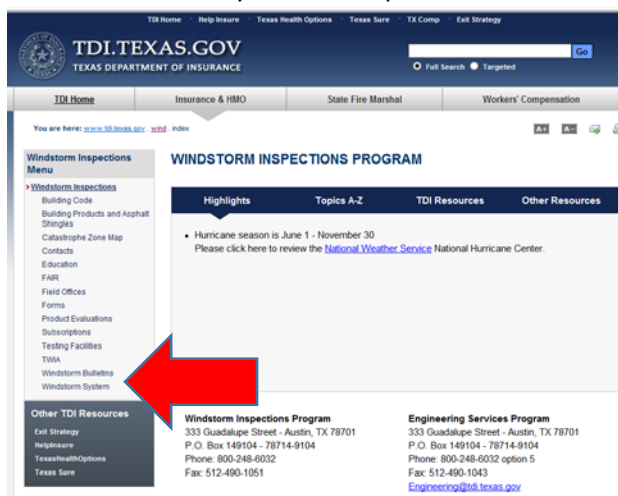
## Overview

The Windstorm System is an easy and convenient option to find a windstorm inspector, apply for a certificate of compliance, find and print your certificate, and engineers can become an inspector.

- Find an inspector: Search a list of all currently appointed engineers, view contact information, sort by inspectors in your area, or type of inspection.
- Apply for a certificate: Complete and submit your application (WPI-1) online. For information required to complete your application, [please see our checklist](#).
- Find your Certificate: Search by your application ID, certificate ID, or address and print your certificate.
- Become an Inspector: Complete the necessary application forms for appointment. For more information required to complete your application, [please see our checklist](#).

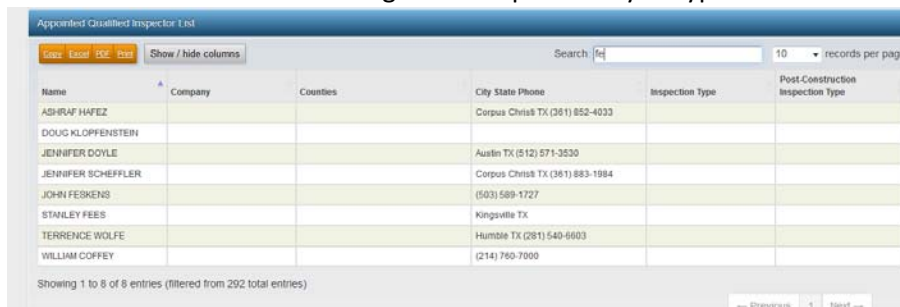
## Finding the System

1. Go to the TDI Windstorm Inspections Page Website at [www.tdi.texas.gov/wind](http://www.tdi.texas.gov/wind)
2. Click “Windstorm System” in Topics A-Z or in the Windstorm Inspections Menu.



## Common Features

1. Most lists have search bars will generate options as you type. Use this feature to narrow or sort lists.



2. All screens have a “Summary” located in the blue bar on the top, right side of the screen to view data that you’ve entered on the previous screens.



## Recreating an Application for Similar Entry

1. To enter multiple applications with similar information, for example: several new houses in a housing development and just need to change the address, on the summary page of the first certificate, click “Reload current application as a new application” and submit application.

Final Summary and Submit

Reload current Application as a new Application

**Physical Address**  
 Address\*: 12111 Leopard St Unit: N/A City, ZIP, County\*: Corpus Christi, 78410, Nueces  
 City Limits: Inside City Limits Structure Location\*: Inland I  
 Is the structure located in a Coastal Barrier Resource Zone (COBRA)? Outside COBRA Zone  
 Tract: N/A Lot: N/A Block: N/A Latitude: N/A Longitude: N/A

**Building Information**  
 Type of Building\*: House  
 Building Name or Number: N/A Number of Units: N/A  
 Square Footage of Building: N/A  
 Occupancy Type\*: Residential

**Inspection Details**  
 Commencement of Construction\*: 06/30/2015  
 If applicable, choose the storm code: None How many types of inspections?\*: 1  
 1- Alterations - Replace Door(s) , Number of Doors:1, Location:Front of house, Impact:Impact, Is Windborne Debris Protection Available  
 On-Site:Unknown, Product Evaluation Report Number:DR-398 Comments:

Previous Submit

2. On the confirmation page, click “Apply for a Certificate,” and the system will bring you back to the final summary page of a new application.

TDI Home Help Insure Texas Health Options Texas Sure TX Comp Exit Strategy

WINDSTORM

TDI Home Find Inspector **Apply for a Certificate** Find a Certificate Become an Inspector Secure Login

Thank you for electronically submitting an Application for Certificate of Compliance, Form WPI-1, to the Texas Department of Insurance. When contacting TDI in the future, please either have this application ID or the property address available. The documentation is currently under review. Please allow 48 hours for a response or change in status. For further information, please contact the TDI Windstorm Inspections Program at 800.248.6032, or email windstorm@tdi.texas.gov

The application ID is 2000087

Print/View W3-1 Form

3. Use the page tabs to go back and change any information.

Final Summary and Submit

Reload current Application as a new Application

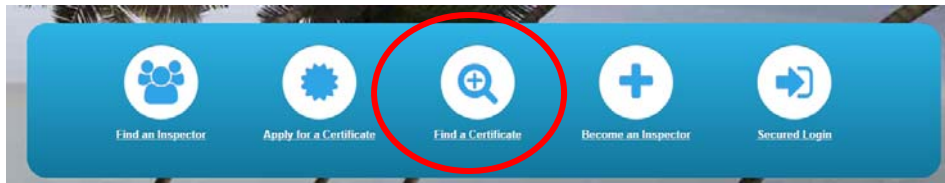
**Physical Address**  
 Address\*: 12111 Leopard St Unit: N/A City, ZIP, County\*: Corpus Christi, 78410, Nueces  
 City Limits: Inside City Limits Structure Location\*: Inland I  
 Is the structure located in a Coastal Barrier Resource Zone (COBRA)? Outside COBRA Zone  
 Tract: N/A Lot: N/A Block: N/A Latitude: N/A Longitude: N/A

**Building Information**  
 Type of Building\*: House  
 Building Name or Number: N/A Number of Units: N/A  
 Square Footage of Building: N/A  
 Occupancy Type\*: Residential

**Inspection Details**  
 Commencement of Construction\*: 06/30/2015  
 If applicable, choose the storm code: None How many types of inspections?\*: 1  
 1- Alterations - Replace Door(s) , Number of Doors:1, Location:Front of house, Impact:Impact, Is Windborne Debris Protection Available  
 On-Site:Unknown, Product Evaluation Report Number:DR-398 Comments:

Previous Submit

## Find a Certificate of Compliance



1. From the Windstorm System, click “Find a Certificate.”
2. Search by application or certificate ID.  
*Note: Data entered into the new system have the same certificate numbers and application IDs. Legacy data will maintain separate certificate numbers and application IDs.*
3. Search by address
  - a. You must enter at least two numbers in the street number field.
  - b. You must enter at least three characters in the street name field.
  - c. You must enter one of either the city, ZIP Code, or county.
4. Click the address or application ID.

### TDI Windstorm Search Results

Address Matches

Copy CSV Excel PDF Print Show / hide columns Search: 10 records per page

Street	City	Zip	County
2213 AVENUE K	GALVESTON	77550	GALVESTON

### TDI Windstorm Search Results

Address Matches

Selected Address Details

2213 AVENUE K GALVESTON 77550 GALVESTON

Copy CSV Excel PDF Print Show / hide columns Search: 10 records per page

Application ID	Certificate Number	Status	Building Type	Inspection Types	Application Date	Commencement of Construction Date	Address
184391	137680	Certified	House	Roof - Entire Re-Roof	07-15-1998	null	2213 AVENUE K GALVESTON 77550