



TEXAS DEPARTMENT OF INSURANCE

Division of Workers' Compensation - Hearings (MS-35)

7551 Metro Center Drive, Suite 100, Austin, Texas 78744-1645

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memo

To: System Participants
From: Kerry Sullivan, Deputy Commissioner for Hearings
Date: November 7, 2017
RE: Contact Information for DWC's Hearings Section

This memorandum reminds system participants of the appropriate fax lines for communicating with the Hearings section and provides updated contact information, including direct phone numbers, to reach docketing staff.

When filing documents relating to benefit review conferences, contested case hearings held by DWC, and Appeals Panel reviews, please use the applicable fax line listed below. Doing so will ensure that your documents are delivered to the appropriate officer as soon as possible.

- **(512) 804-4011** is for all documents relating to benefit review conferences and contested case hearings, including motions and information related to the dispute.
- **(512) 804-4021** is for requests for Appeals Panel review and other matters related to the Appeals Panel process.

An updated regional docketing chart is attached to this memo. The chart provides contact information for docketing staff at each DWC field office.

Please contact Tiffany Duarte, Chief Clerk of Proceedings at (512) 804-4055 with any questions.

Regional Docketing

(800) 252-7031

Tiffany Duarte
Ext. 44055

Rebecca Allen
Ext. 32910

Misty Haygood Gill
Ext. 36510

North Western

South Coastal

Angel Hendricks
Ext. 32913
Back-up: Dorothy Johnson

Abilene
Dallas
Denton
Tyler

Dorothy Johnson
Ext. 32930
Back-up: Angel Hendricks

Fort Worth
Waco

Mariana Kuznetsov
Ext. 32512
Back-up: Rebecca Allen

Amarillo
El Paso
Lubbock
Midland
San Angelo

Claudia Cruz
Ext. 36514

Austin
Beaumont
Houston East
Lufkin

Lenisha Parker
Ext. 36512

Christina Figueroa
Ext. 37519

Houston West
Weslaco

Tolitha Larkin
Ext. 37511

Ruby Gonzales
Ext. 31514

Corpus Christi
Laredo
San Antonio
Victoria

Tiffany Cisneros
Ext. 31511

Misty Haygood Gill
Ext. 36510