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To: Texas Workers' Compensation Insurance Carriers

From: Kara Mace, Deputy Commissioner, Legal Services

Date: August 17, 2021

RE: New DWC Form-156, *Prospective Employment Authorization and Certification*

The Texas Department of Insurance, Division of Workers' Compensation (DWC) has adopted a new form: DWC Form-156, *Prospective Employment Authorization and Certification* (DWC Form-156). The form is available for immediate use. We posted the draft DWC Form-156 online for a two-week period from March 10, 2021, to March 24, 2021.

The adoption of this form is necessary to allow authorized prospective employers to ask DWC to check if a job applicant has previous workers' compensation claims. The adopted form increases the use of technology by allowing requesters to submit the form electronically. Requesters will no longer be required to notarize the form but must continue to certify that they are eligible to receive the information. The \$2 fee for prospective employer checks has also been discontinued.

Prospective employers may use the adopted form immediately. DWC will no longer accept previous versions of DWC Form-156 after August 17, 2021. The form is on the [TDI website](#).