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To: Texas Workers' Compensation Insurance Carriers

From: Kara Mace, Deputy Commissioner, Legal Services

Date: May 19, 2022

RE: Opportunity to Comment on Proposed New DWC Forms-003, 003ME, and 003SD

The Texas Department of Insurance, Division of Workers' Compensation (DWC) is accepting public comments on three proposed new forms:

- DWC Form-003, *Employer's Wage Statement*. This form is necessary to allow employers a way to provide wage information to the insurance carrier to calculate the average weekly wage and issue income benefits to injured employees or their beneficiaries.
- DWC Form-003ME, *Employee's Multiple Employment Wage Statement*. This form is necessary to allow injured employees a way to provide wage information for other employers to the insurance carrier to calculate the average weekly wage and issue income benefits when the injury affects their ability to work.
- DWC Form-003SD, *Employer's Wage Statement for School Districts*. This form is necessary to allow employers a way to provide wage information to the insurance carrier to calculate the average weekly wage and issue income benefits to injured employees that work for school districts or their beneficiaries.

The new forms are not a formal rule proposal under the Administrative Procedures Act. DWC will not treat comments as formal public comments. However, DWC will consider any substantive comment before adopting the new forms. The proposed forms are on the [TDI website](http://tdi.texas.gov). Submit written comments on the forms to RuleComments@tdi.texas.gov or mail your comments to:

Legal Services, MC-LS
Texas Department of Insurance, Division of Workers' Compensation
PO Box 12050
Austin, Texas 78711-2050

Submit your comments by 5 p.m., Central time, on Tuesday, June 21, 2022.