
SHERBERT L. MIMS

203 Candler Drive
Houston, Texas 77037

An initiative-taking, conscientious attorney with over thirty years of legal experiences in various areas, including litigation; administrative law; probate, wills, estates, and guardianship law; family law; oil, gas, and minerals law; corporate law; and securities law.

PROFESSIONAL EXPERIENCE

Managing Partner

**July 2016 –
Present**

Mims & Associates PLLC

Provide legal advice and counsel to clients on estate planning, probate, guardianship and other general civil law matters. Represent clients in court on probate and other general law matters. Plan and prepare estate planning, guardianship, probate and other legal documents for clients.

Assistant Regional Attorney

1999 - 2016

Texas Department of Human Services

Represented Texas Department of Aging and Disability Services (DADS) in administrative hearings and district/county court proceedings to enforce federal and state regulations involving nursing homes, assisted living facilities, nursing home administrators, and other staff. In so doing, managed a large case load of litigation cases, meeting pleadings and discovery deadlines in a timely manner. Additionally, I functioned as a liaison between the Attorney General's and County Attorney's offices assisting them in the prosecution of unlicensed assisted living facilities and nursing facilities that pose a danger to the health and safety of their residents. Finally, I represented DADS in contract disputes between DADS and providers who contract to provide services to the Agency's clients.

Associate Attorney

1993 - 1999

Jefferson & Mims

Assisted in a general civil law practice. Directed estate planning, preparation of wills and trusts, and all probate matters. Organized and presented seminars on estate planning and living trusts. Supported family law section by preparing petitions, motions, orders, and other documents pertaining to divorce, child support, and child custody.

Assistant City Attorney

1992 - 1993

City of Houston

Managed personal injury lawsuits from pretrial to trial, including all discovery, motions, hearings, and mediations. Negotiated eight exceptional settlement agreements saving the City of Houston hundreds of thousands of dollars in damages.

Associate Attorney

1988 - 1992

Jefferson & Mims

Assisted in a general civil law practice. Performed legal research in support of litigation. Directed estate planning, preparation of wills and trusts, and all probate matters. Assisted in family law litigation by preparing petitions, motions, orders, and other documents pertaining to divorce, child support, and child custody.

**Associate Attorney
Andrews & Kurth**

1976-1980

Supported oil, gas, and minerals law division of practice. Provided legal research, drafted real estate conveyancing documents, and prepared title opinions. Worked in corporate law section. Provided legal research and prepared corporate quarterly and annual reports for the SEC, as well as blue sky law filings. Advised corporate officers and employers concerning legal issues.

ADDITIONAL EMPLOYMENT

Assistant Coordinator, Contract Services Division, Texas Department of Public Welfare (TDPW), Austin, TX; Training Specialist, TDPW, Austin, TX.

EDUCATION

University of Texas, School of Law, Austin, Texas
Doctor of Jurisprudence, 1976

University of Texas, School of Social Work, Austin, Texas
Master of Science in Social Work

Huston-Tillotson College, Austin, Texas
Bachelor of Arts, Government

LAW LICENSES

State of Texas
Southern Federal District Court

HONORS

University of Texas, School of Law, Austin, Texas
Honor grades in Property, Constitutional Law Seminar, Conflicts, Commercial Paper and Creditors Rights

Huston-Tillotson College, Austin, Texas
Graduated magna cum laude, member of Alpha Kappa Mu National Honor Society
A.J. Moore High School, Waco, Texas
Valedictorian of high school graduating class

MEMBERSHIPS

State Bar of Texas
Houston Bar Association
- Houston Volunteer Lawyer Committee
- Elder Law Committee

Living Word Fellowship Church
Delta Sigma Theta Sorority

REFERENCES FURNISHED UPON REQUEST