



## Health Maintenance Organizations Subsequent Filing

### Doing Business As Names, Assumed Names, Trade Marks, Service Marks and Logos

*NOTE: All documents must contain original signatures and notarization where appropriate. Facsimiles and photocopies are not acceptable. These procedures apply to BOTH Texas and Foreign corporations.*

#### HMO must submit the following:

- ☐ 1. Name Application ([FIN300](#)) and \$100 filing fee
- ☐ 2. Certification or letter from the Texas Secretary of State stating that Doing Business As Name, Assumed Name, Trade Mark, Service Mark or Logo has been approved.
- ☐ 3. \$100 filing fee

NOTE: Once approval is received from the Secretary of State and TDI, HMO must file an Assumed Name Certificate in each county of its service area.

**INCOMPLETE APPLICATIONS IMPEDE TIMELY REVIEW BY THE DEPARTMENT, THEREFORE, IT IS EXTREMELY IMPORTANT THAT APPLICATIONS ARE COMPLETE. SUBMIT A COMPLETE FILING TO THE TEXAS DEPARTMENT OF INSURANCE, COMPANY LICENSING AND REGISTRATION OFFICE, MC103-CL, 333 GUADALUPE, AUSTIN, TX, 78701. FOR QUESTIONS OR MORE INFORMATION, CALL (512)676-6385.**