

Manufacturer Name
Street Address
City, State Zip Code

Month Day, Year

RE: Submittal to TDI for Product Evaluation - Revision/Renewal for [TDI EVALUATION REPORT NUMBER, EX: win264, rc455, dr677, etc.]

To Whom It May Concern:

Please review the product submittal for a [REVISION/RENEWAL] to the referenced product evaluation report listed on the Texas Department of Insurance (TDI) website. The material submitted is located on the attached ZIP file with the following file name: FILE NAME FOR ZIP FILE TO BE EVALUATION REPORT NUMBER.

The submittal includes the following information:

SUMMARIZE THE MATERIAL SUBMITTED

IF THE SUBMITTAL IS FOR FENESTRATION, INDICATE IF IMPACT RESISTANT OR NON-IMPACT RESISTANT

IF THERE ARE NO CHANGES TO THE PRODUCT SINCE THE LAST EVALUATION, PLEASE SPECIFY THAT.

Please contact me if you have any questions or require additional information.

Sincerely,

Submitter Name
Telephone Number
Email address