



TEXAS WORKERS' COMPENSATION SELF-INSURANCE GROUP (SIG) CHANGES TO CORPORATE GOVERNANCE DOCUMENTS CHECKLIST

As part of obtaining a certificate of approval from the Texas Department of Insurance, a SIG is required to file its corporate governance documents, which includes by-laws, articles of association, incorporation, or whatever documentation that is used to verify the existence of the SIG and/or Trust.

If the SIG proposes to change information that will impact its corporate governance documents or its certificate of approval, including but not limited to, a change in name, mailing address, city, state, please submit the following documents:

- SIG notification form (FIN468);
- SIG Application for Certificate of Approval form (FIN465) (applicable if any of the information on the form has changed);
- Certified copy of the amended documents; and
- Original Certificate of Approval, if applicable.