



REQUEST FOR LETTER(S) OF CERTIFICATION FOR AGENTS, ADJUSTERS, & ENTITIES

Third Party Administrators and Premium Finance- Do not use this form.

Each letter of certification requires a filing fee of \$11.00, made payable to the Texas Department of Insurance. Please return this form with your payment to: Texas Department of Insurance, MC 107-1A Agent and Adjuster Licensing P.O. Box 12069 Austin, TX 78711-2069 Certifications may be ordered online from Only Visa and MasterCard are accepted. There is a small convenience fee.

The following information is required to ensure that you receive the information being requested. Please complete with no more than ten individuals or entity names per document.

Table with 3 columns: INDIVIDUAL / ENTITY, SOCIAL SECURITY/ FEIN NO., QUANTITY. Rows 1-10.

LETTER(S) REQUESTED \_\_\_\_\_ X \$11.00 = FEE TOTAL \$ \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ TELEPHONE NO: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

RETURN ADDRESS: \_\_\_\_\_