

TXCOMP

Designated Doctor

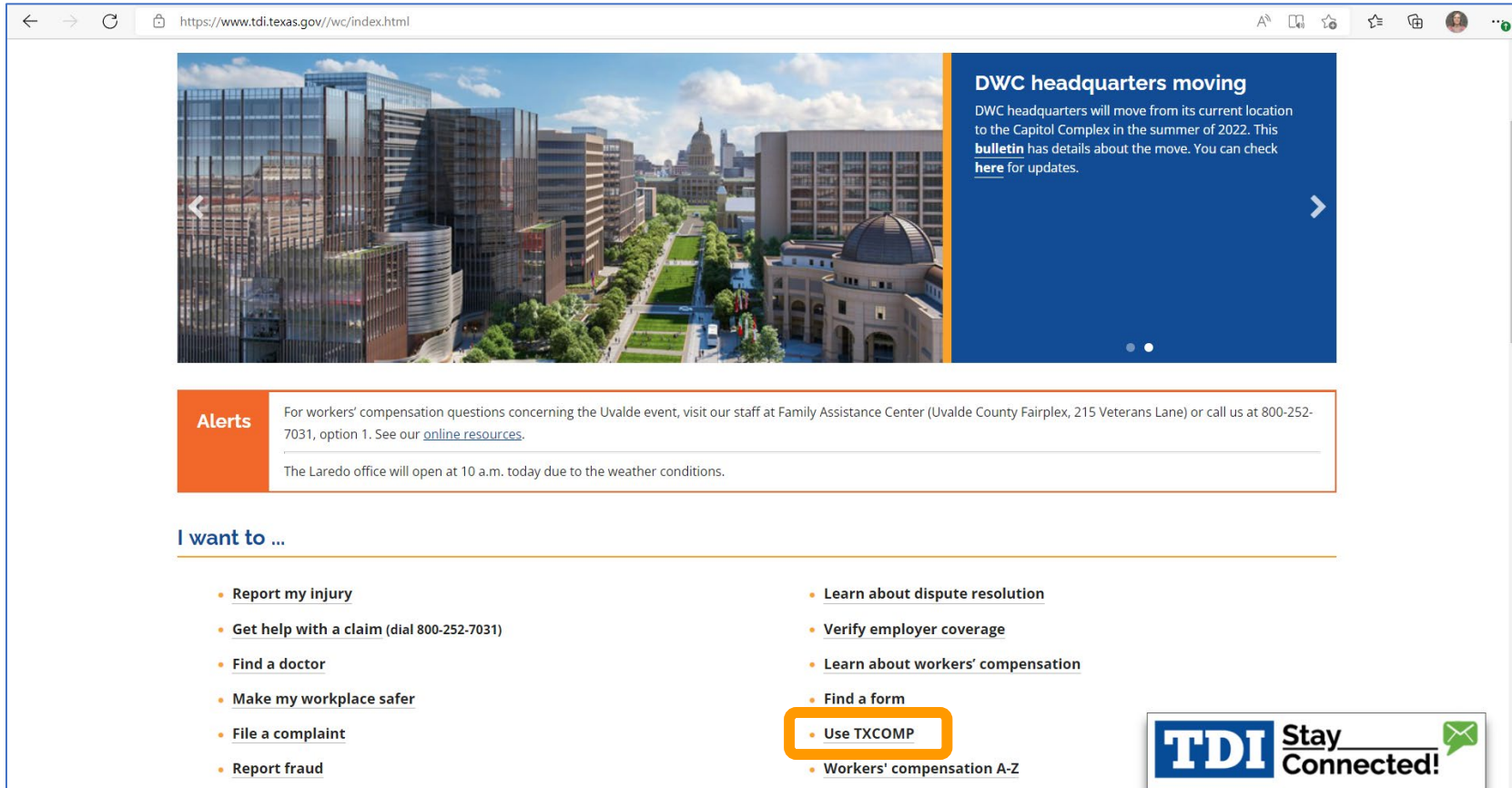
Appointments and

Reports

Logging Into the Doctor Profile

Logging Into the Doctor Profile

To see your doctor profile, go to the workers' compensation home page and click "Use TXCOMP."



The screenshot shows the homepage of the Texas Department of Insurance (TDI) Workers' Compensation division. The browser address bar shows the URL <https://www.tdi.texas.gov/wc/index.html>. The main content area features a large banner image of the Texas State Capitol building. To the right of the image is a blue box with the heading "DWC headquarters moving" and text stating that the headquarters will move to the Capitol Complex in the summer of 2022, with a link to a bulletin for updates. Below the banner is an "Alerts" section with an orange header, containing information about the Uvalde event and the Laredo office. Underneath is a section titled "I want to ..." with a list of links: "Report my injury", "Get help with a claim (dial 800-252-7031)", "Find a doctor", "Make my workplace safer", "File a complaint", "Report fraud", "Learn about dispute resolution", "Verify employer coverage", "Learn about workers' compensation", "Find a form", "Use TXCOMP" (highlighted with an orange box), and "Workers' compensation A-Z". In the bottom right corner, there is a "TDI Stay Connected!" logo with a green envelope icon.

← → ↻ <https://www.tdi.texas.gov/wc/index.html> 🔍 📄 🌟 📌 🗑️ 👤 ⋮

DWC headquarters moving

DWC headquarters will move from its current location to the Capitol Complex in the summer of 2022. This [bulletin](#) has details about the move. You can check [here](#) for updates.

Alerts

For workers' compensation questions concerning the Uvalde event, visit our staff at Family Assistance Center (Uvalde County Fairplex, 215 Veterans Lane) or call us at 800-252-7031, option 1. See our [online resources](#).

The Laredo office will open at 10 a.m. today due to the weather conditions.

I want to ...

- [Report my injury](#)
- [Get help with a claim \(dial 800-252-7031\)](#)
- [Find a doctor](#)
- [Make my workplace safer](#)
- [File a complaint](#)
- [Report fraud](#)
- [Learn about dispute resolution](#)
- [Verify employer coverage](#)
- [Learn about workers' compensation](#)
- [Find a form](#)
- [Use TXCOMP](#)
- [Workers' compensation A-Z](#)

TDI Stay Connected! 📧

Logging Into the Doctor Profile

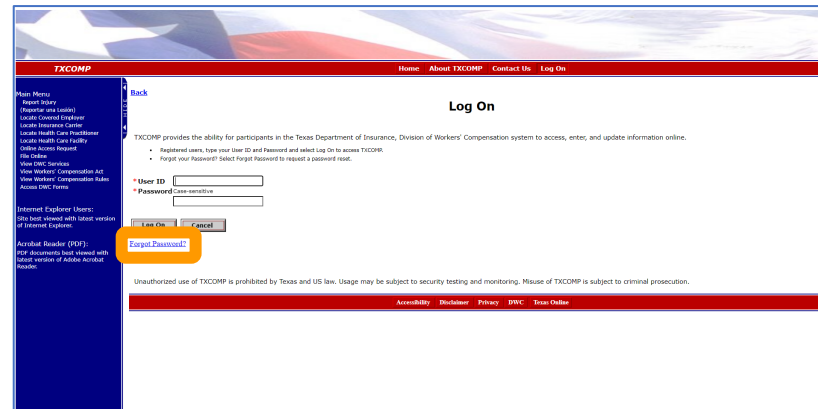
Next, click "Go to TXCOMP."

The screenshot shows the TDI Texas Department of Insurance website. The main navigation bar includes 'Insurance', 'State Fire Marshal', and 'Workers' Compensation' (highlighted in orange). Below this is a secondary navigation bar with 'Home', 'Injured Employees', 'Empleados Lesionados', 'Employers', 'Health-Care Providers', and 'Carriers'. The breadcrumb trail reads 'Home > Workers' Compensation > TXCOMP Claims and Coverage Systems'. The page title is 'TXCOMP Claims and Coverage Systems'. A sidebar on the left lists various links such as 'About DWC', 'Commissioner of Workers' Compensation', 'Executive staff contacts', 'Disciplinary orders', 'Bulletins', 'Rules', 'Public hearings', 'Open records', 'Data calls', 'Forms', 'Memos to system participants', 'Reports', 'News', 'Calendar', 'Jobs', 'Contact us', and 'Topics A - Z'. The main content area features a 'Go to TXCOMP.' button highlighted with an orange box, followed by an 'I want to:' section with several dropdown menu options: 'Report a work-related injury (Injured employees)', 'Verify an employer's workers' compensation coverage', 'Locate a workers' compensation insurance carrier's contact and claims administration information', 'Locate a doctor or other health care practitioner', 'Create a profile in TXCOMP to be included in the list of doctors and other health care practitioners', and 'Create a doctor agent profile in TXCOMP to perform workers' compensation administrative duties on behalf of a doctor'.

Logging Into the Doctor Profile

To log on, you need a user ID and password. If you don't have these, go to the link at the left "Online Access Request" to set up an account. If you have questions, call us at 1-888-489-2667 or email us at TXCOMPHelp@tdi.texas.gov.

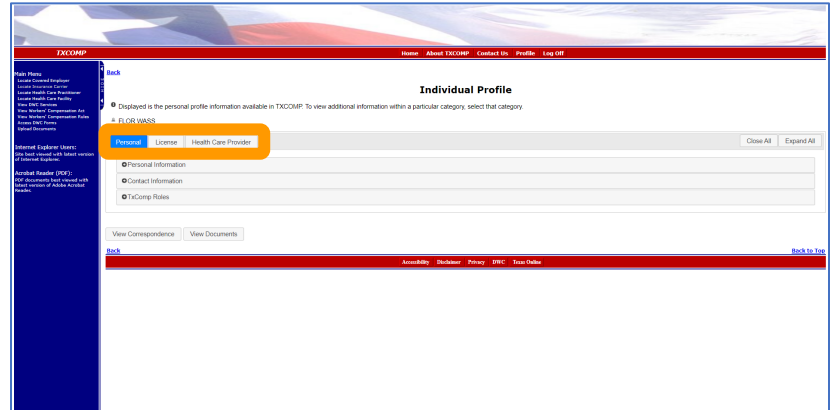
If you forget your TXCOMP password, select the "Forgot Password" link on the login page. This will send an email with a link to reset your password. This link is only valid for one hour.



Logging Into the Doctor Profile

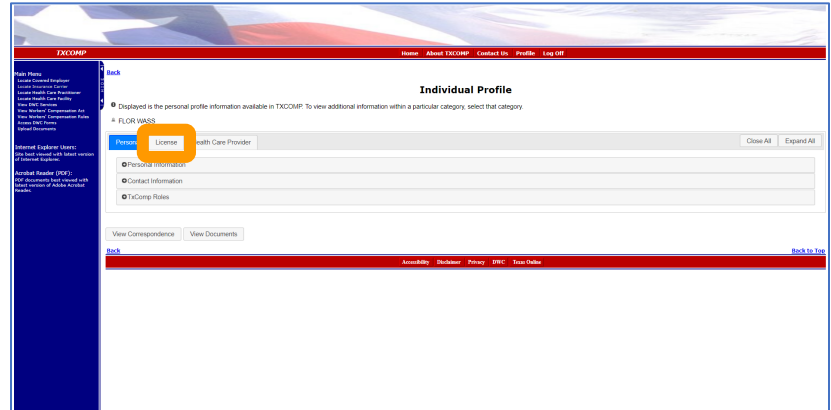
Once logged in, you will be in your individual profile page. There are three tabs that contain profile information for each category.

The "Personal" tab allows you to view and update personal information, contact information, TXCOMP roles, and agent affiliation.



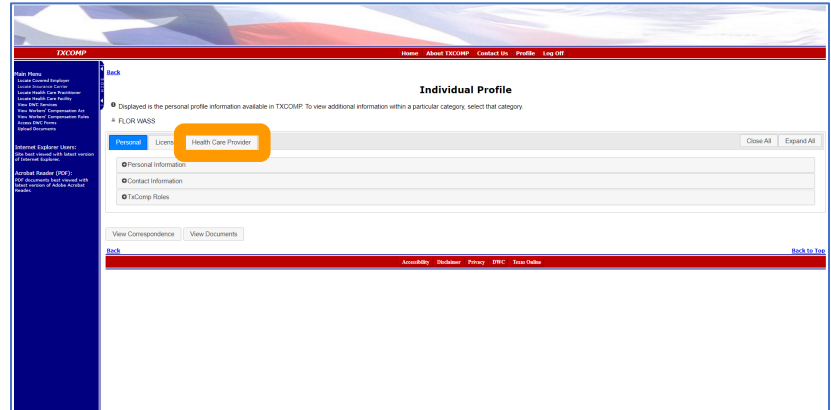
Logging Into the Doctor Profile

The "License" tab is where you view and update license information.



Logging Into the Doctor Profile

Go to the "Health Care Provider" tab to accept or update appointments. Here you can also view and submit other documents required by DWC.



TXCOMP

Responding to and Rescheduling Designated Doctor Appointments

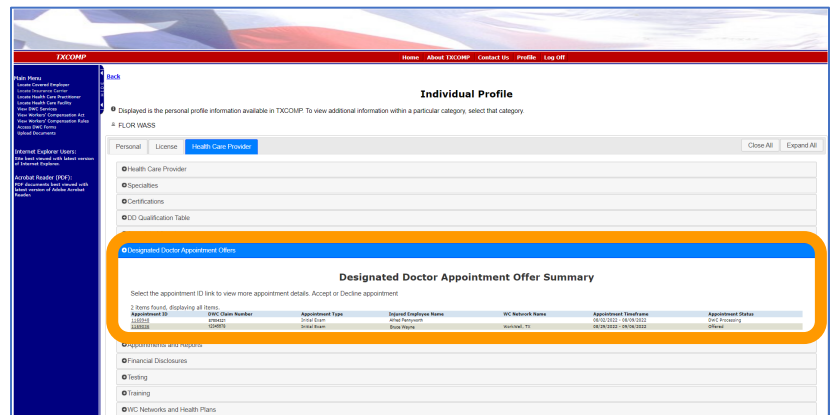
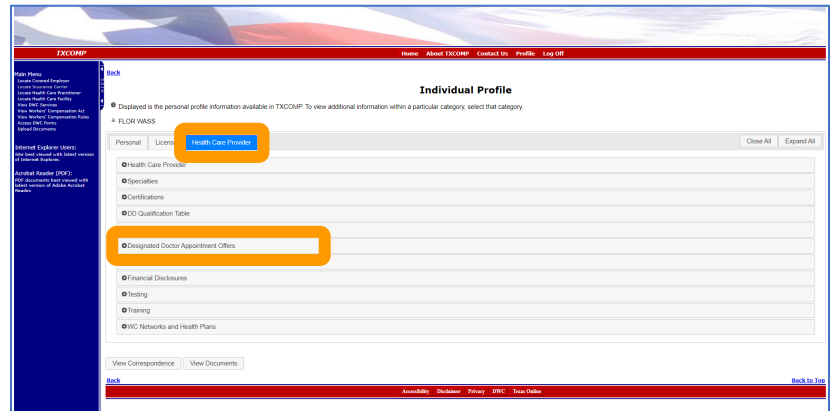
Responding to and Rescheduling Designated Doctor Appointments

DWC will now send all appointment offers to your TXCOMP profile, and you will get a notification email.

Doctors or agents should check TXCOMP daily for new appointment offers.

After you log in go to the “Health Care Provider” tab.

Go to “Designated Doctor Appointment Offers” and you will see your offers.



Responding to and Rescheduling Designated Doctor Appointments

Select the "Appointment ID" to open the appointment and see more details.

Decide if you want the appointment. Select "Accept" or "Decline."

The screenshot shows the 'Individual Profile' page in the TXCOMP system. The 'Designated Doctor Appointment Offers' section is highlighted, showing a table with appointment details. An orange box highlights the 'Appointment ID' column.

Appointment ID	WIC Clinic Number	Appointment Type	Designated Doctor Name	WIC Network Name	Appointment Start/End	Appointment Status
110026	0244	Office	John Peterson	WIC Network	08/10/2022 - 08/19/2022	Out of Office
110027	0244	Office	John Peterson	WIC Network	08/10/2022 - 08/19/2022	Out of Office

The screenshot shows the 'Designated Doctor Offers' page in the TXCOMP system. It displays appointment details and provides options to 'Accept' or 'Decline' the offer. An orange box highlights the 'Accept' and 'Decline' radio buttons.

Appointment ID: 110026
Designated Doctor Name: John Peterson
WIC Clinic Number: 0244
Appointment Start/End: 08/10/2022 - 08/19/2022
Appointment Address: 2325 Washington Dr, Suite 100, Dallas, TX 75241-1000

Appointment Type: Office
Appointment Status: Out of Office
WIC Network Name: WIC Network

Please choose one:
 Accept
 Decline

Responding to and Rescheduling Designated Doctor Appointments

If you "Accept," enter the "Appointment Date" and "Appointment Time."

If you "Decline," select the reason for declining the appointment.

You only have two business days to accept or decline an appointment offer. After that, the system will lock the appointment, and you will not be able to accept or decline the offer.

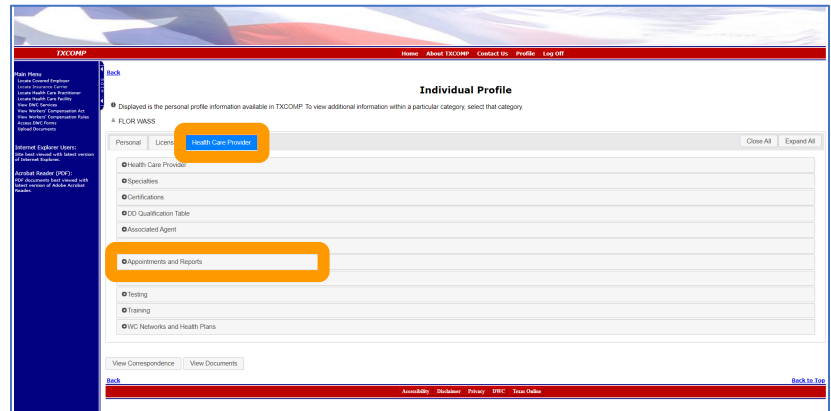
The appointment will also be locked if DWC is processing the offer.

The screenshot shows the 'Designated Doctor Offers' page in the TDCOMP system. The page title is 'Designated Doctor Offers' and it includes a sub-header 'Choose a button to accept or decline an appointment offer or select the cancel button to return to the Designated Doctor Appointment Offer Summary page.' The page displays appointment details for a doctor named 'DICK HIRSH' with appointment ID '1159036' and appointment date '08/26/2022 - 09/06/2022'. The appointment type is 'Initial Exam' and the status is 'Offered'. The location is 'WORKSITE, TX'. Below the details, there is a form to 'Please choose one:' with 'Accept' selected. The 'Appointment Date' is set to 'JAN 01 PM 0' and the 'Appointment Time' is set to 'Please select an alternative address'. There are two checkboxes: 'I do not have any disqualifying associations as described in 28 TAC §132.140 which includes a contract with the same WC health care network, if any, that is responsible for the provision of medical benefits to the injured employee named above.' and 'I understand the examination address indicated above may not be changed by any party or by an agreement of any parties without good cause and the approval of the division [28 TAC §137.5(b)].' The 'Submit' button is highlighted with an orange box.

The screenshot shows the 'Designated Doctor Offers' page in the TDCOMP system, similar to the previous one. The appointment details are the same. Below the details, there is a form to 'Please choose one:' with 'Decline' selected. The 'Reason for Declining Offer' dropdown menu is open, showing several options: 'OO is Out-of-State', 'OO is Out-of-Country', 'Disqualifying Assoc. (Network)', 'Disqualifying Assoc. (Financial)', 'Disqualifying Assoc. (Traveling Doc)', 'Disqualifying Assoc. (Other)', 'Declined: Out of Scope of Practice', and 'Declined: No Disqualifying Assoc.'. The 'Submit' button is highlighted with an orange box.

Responding to and Rescheduling Designated Doctor Appointments

Next, let's review "Appointments and Reports" under the "Health Care Provider" tab.



Responding to and Rescheduling Designated Doctor Appointments

On this screen, you can view all doctor appointments.

If you click on "Appointment ID," you can see details of that exam.

Here you can also view any "Orders and Correspondence From DWC" as well as the status of any "Requests Sent to DWC."

Appointments and Reports

Appointment Summary

Appointment ID	DWC Claim Number	Appointment Date	Designated Employee Name	Appointment Status	DD Filing Status	Action
1441100	11111111	05/11/2010	John Smith	Open	Not Filing	View and Add Reports
1441101	11111111	05/11/2010	John Smith	Open	Not Filing	View and Add Reports
1441102	11111111	05/11/2010	John Smith	Open	Not Filing	View and Add Reports
1441103	11111111	05/11/2010	John Smith	Open	Not Filing	View and Add Reports
1441104	11111111	05/11/2010	John Smith	Open	Not Filing	View and Add Reports

Appointment ID	DWC Claim Number	Appointment Date	Designated Employee Name	Appointment Status	Action
1	20000002	01/10/2002	John Smith	Open	View and Add Reports
2	20000002	01/10/2002	John Smith	Open	View and Add Reports
3	20000002	01/10/2002	John Smith	Open	View and Add Reports

Doctor Appointment Details

View correspondence from DWC, select the provided link and print the correspondence by using the browser's standard print function. To file reports for this appointment, select the View and Add Reports link.

Appointment ID	1441100	Appointment Type	Designated Doctor Filing Status	Initial Exam
Designated Employee Name	John Smith	Appointment Status	Open	Pending
DWC Claim Number	11111111	WC Network Name	Workers' Compensation	Scheduled
Appointment Date	05/11/2010	Appointment Status	Open	Workers' TX
Appointment Timeframe	08:00:00 - 04:00:00	Purpose of Examination	Initial Exam	2010-01-01
Examination Address	2322 Westwood Dr Houston, TX 77055-1111 Harris County			Extent of Injury

Update Appointment

Orders and Correspondence From DWC

View and Add Reports

Requests Sent to DWC

Request Date

Request Type

Status

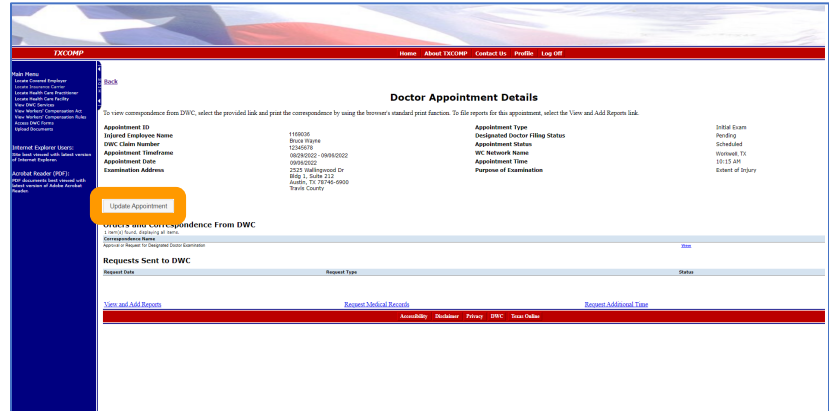
View and Add Reports Request Medical Records Request Additional Type

Accountability Disclosure Privacy DWC Error Notice

Responding to and Rescheduling Designated Doctor Appointments

Let's say that you want to reschedule an appointment.

To reschedule, select the "Update Appointment" button.



Responding to and Rescheduling Designated Doctor Appointments

You must update the "Appointment Date" and "Appointment Time" and then submit.

The screenshot displays the TDCOMP web portal interface. The main content area is titled "Update Doctor Appointment" and contains the following information:

- Appointment ID:** 1199318
- Injured Employee Name:** Bruce Strube
- Appointment Type:** Initial Exam
- DD Filing Status:** Pending
- Appointment Date:** 06/06/2022
- Appointment Time:** 10:15 AM
- New Examination Address:** Austin, TX 78746-9900, Travis County

Buttons for "Submit" and "Cancel" are visible at the bottom of the form. The left sidebar contains navigation links such as "Main Menu", "My Profile", "Orders and Correspondence", and "Requests Sent to Div".

Responding to and Rescheduling Designated Doctor Appointments

Once submitted, select the reason for the reschedule.

You can also change the address of the exam from a list of addresses on file in the drop-down menu.

Once the rescheduled information is entered, hit submit.

The screenshot shows the 'Update Doctor Appointment' form in the TDCOMP system. The form is titled 'Update Doctor Appointment' and includes a 'Back' button. Below the title, there is a red error message: 'Appointment Date changed from 08/06/2022 to 08/08/2022. Please enter a Reschedule Reason'. The form contains several fields: Appointment ID (199930), Insured Employee Name (Jack Thrae), DWC Claim Number (124478), Appointment Date (08/06/2022), Examination Address (2325 Wolfwood Dr, Suite 100, Dallas, TX 75240, Travis County, TX 78700), Appointment Type (Initial Exam), DD Filing Status (None), Appointment Status (Scheduled), WC Network Name (Workwell, TX), and Appointment Time (12:00 PM). A yellow box highlights a dropdown menu for 'New Examination Address' with the text 'Please select an alternate address' and 'Please select a reschedule reason' below it. The form also includes a 'Submit' button and a 'Cancel' button. The page footer includes 'View and Add Records', 'Request Medical Records', 'Accounting', 'Database', 'Print', 'DWC', 'Your Online', and 'Request Additional Type'.

Responding to and Rescheduling Designated Doctor Appointments

Any appointment submitted for a reschedule will need to be processed by DWC.

While the request is being processed, the “Appointment Status” will change from “Scheduled” to “DWC Processing” and then to “Rescheduled.” Remember, you won’t be able to make changes to the appointment while DWC is processing it.

Appointment Summary

Designated Doctor Appointments

Appointment ID DWIC Claim Number Appointment Date Injured Employee Name Appointment Status DD Filing Status Action

110018	12345678	06/06/2022	Bruce Wayne	Scheduled	Pending	View and Add Reports
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Appointment Summary

Designated Doctor Appointments

Appointment ID DWIC Claim Number Appointment Date Injured Employee Name Appointment Status DD Filing Status Action

110018	12345678	06/06/2022	Bruce Wayne	DWC Processing	Pending	View and Add Reports
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Appointment Summary

Designated Doctor Appointments

Appointment ID DWIC Claim Number Appointment Date Injured Employee Name Appointment Status DD Filing Status Action

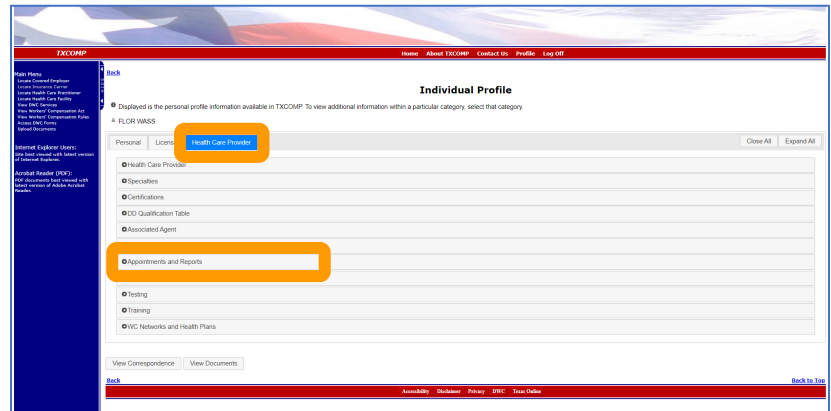
110018	12345678	06/06/2022	Bruce Wayne	Rescheduled	Pending	View and Add Reports
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TXCOMP

Designated Doctor Services

Designated Doctor Services

Once logged into TXCOMP, go to the "Health Care Provider" tab and find "Appointments and Reports."



Designated Doctor Services

This is where you or your agent can view and update items within the "Appointment Summary."

The screenshot displays a web application interface for managing appointments. The main content area is titled "Appointment Summary" and is highlighted with a yellow border. It contains two tables:

Designated Doctor Appointments

Appointment ID	DDC Claim Number	Appointment Date	Designated Employee Name	Appointment Status	DD Policy Status	Action
148100	11111111	01/15/2022	John Doe	Open	Active	View and Edit Details
148101	11111111	02/15/2022	Jane Smith	Open	Active	View and Edit Details
148102	11111111	03/15/2022	John Doe	Open	Active	View and Edit Details
148103	11111111	04/15/2022	Jane Smith	Open	Active	View and Edit Details
148104	11111111	05/15/2022	John Doe	Open	Active	View and Edit Details
148105	11111111	06/15/2022	Jane Smith	Open	Active	View and Edit Details
148106	11111111	07/15/2022	John Doe	Open	Active	View and Edit Details
148107	11111111	08/15/2022	Jane Smith	Open	Active	View and Edit Details
148108	11111111	09/15/2022	John Doe	Open	Active	View and Edit Details
148109	11111111	10/15/2022	Jane Smith	Open	Active	View and Edit Details
148110	11111111	11/15/2022	John Doe	Open	Active	View and Edit Details
148111	11111111	12/15/2022	Jane Smith	Open	Active	View and Edit Details

Required Medical Exam (RME) Appointments

Appointment ID	DDC Claim Number	Appointment Date	Designated Employee Name	Appointment Status	Action
1	22222222	01/15/2022	John Doe	Open	View and Edit Details
2	22222222	02/15/2022	Jane Smith	Open	View and Edit Details
3	22222222	03/15/2022	John Doe	Open	View and Edit Details
4	22222222	04/15/2022	Jane Smith	Open	View and Edit Details

The interface also features a sidebar with navigation options: Certifications, DD Qualification Table, Associated Agent, **Appointments and Reports** (selected), Financial Disclosures, Testing, Training, and W/C Networks and Health Plans.

Designated Doctor Services

Selecting “Appointment ID” opens the “Doctor Appointment Details” screen. Here you can request medical records or more time to complete a designated doctor report.

To get records, select “Request Medical Records.”

The screenshot displays the 'Doctor Appointment Details' page in the TDCOMP system. The page includes a navigation menu on the left with options like 'Home', 'About TDCOMP', 'Contact Us', 'Profile', and 'Log Off'. The main content area shows appointment details for a designated doctor, including fields for Appointment ID, Injured Employee Name, DWC Case Number, Appointment Time/Date, and Examination Address. A 'Request Medical Records' button is highlighted with a yellow box. The page also features sections for 'Orders and Correspondence From DWC' and 'Requests Sent to DWC'.

Designated Doctor Services

Fill out the required fields and hit submit.

The system will not allow your request to be submitted if any required fields are incomplete or if the request is made more than three business days before the exam.

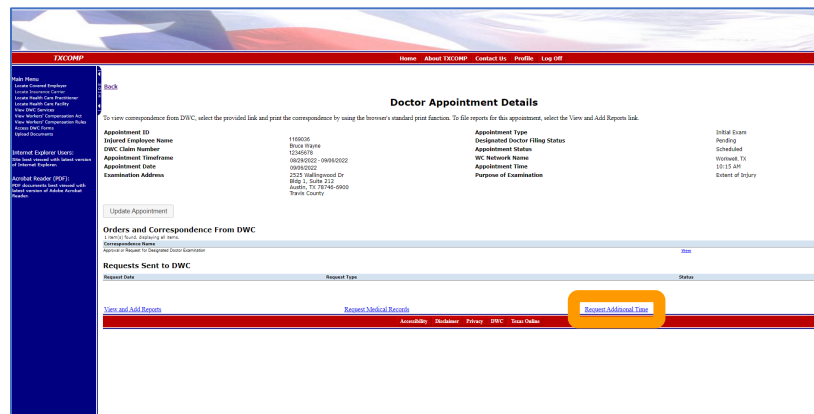
The screenshot shows a web browser window displaying the TDCOMP website. The page title is "Request Help for Medical Records". At the top, there is a navigation bar with links for Home, About TDCOMP, Contact Us, Profile, and Log Out. Below the navigation bar, there is a sidebar with a "Main Menu" containing links like Home, About TDCOMP, Contact Us, Profile, Log Out, and various service links. The main content area contains the following information:

- Request Help for Medical Records**
- Designate Doctor Contact Information to send the Medical Records:**
- Participant Information:** The information on this page pertains to **PLUM WASH, Injured Employee: Bruce Wayne** (DWC Claim Number: 1224674 - Expiration Date: 09/09/2022)
- Designate Doctor Contact Information:** Fields for Phone Number (Area Code, Number), Address 1, Address 2, City, State (dropdown menu), and Zip.
- Missing Medical Records:** (At least one selection)
 - Traveling Doctor
 - Insurance Carrier
- Description of Medical Records Needed:** A large text input field.
- Submit / Cancel** buttons.

Designated Doctor Services

Now, let's go over how to request more time for reports to be filed.

From the "Appointment Details" page, select "Request Additional Time."



Designated Doctor Services

Fill out the required fields and hit submit.

The system will not take your request if any required fields are not complete or if the exam has not happened yet.

The screenshot shows a web browser window with the URL tdcomp.com. The page title is "Request Additional Time". The form contains the following fields and options:

- Doctor Name:
- Date:
- Reason(s) for requesting additional time:
- Reasons for requesting additional time (checkboxes):
 - ENG
 - FCE
 - MHA
 - Neurophysiological Evaluation
 - Psychological Evaluation
 - XRAY
 - Other (300 characters Max)
- Buttons:

Small text at the top of the form reads: "If additional time is needed to file required reports, the designated doctor must ask for approval from DIOC within 15 days of the examination date. DIOC will respond by email when a decision has been made. To view correspondence from DIOC, select the link provided in the email. Correspondence may be viewed using the browser's 'printed' print function. To file reports for the appointment, select the View and Add Reports link on the Appointment Summary page or the Doctor Appointment Detail page. The information on this page pertains to FIOR WAAG, Injured Employee Bruce Wayne, DWC Claim Number 12246578, Examination Date: 09/09/2022"

Designated Doctor Services

All requests will be shown in the "Requests Sent to DWC" section on the "Doctor Appointment Details" page. This will include the "Request Date," "Request Type," and the "Status" of the request.

The screenshot displays the 'Doctor Appointment Details' page on the TDCOMP website. The page includes a navigation bar at the top with links for Home, About TDCOMP, Contact Us, Profile, and Log Off. A left sidebar contains various utility links. The main content area is divided into sections: 'Doctor Appointment Details' with fields for Appointment ID, Date, Status, and Appointment Type; 'Orders and Correspondence From DWC' with a table of correspondence; and 'Requests Sent to DWC' with a table of appointment requests. The 'Requests Sent to DWC' table is highlighted with a yellow border and contains the following data:

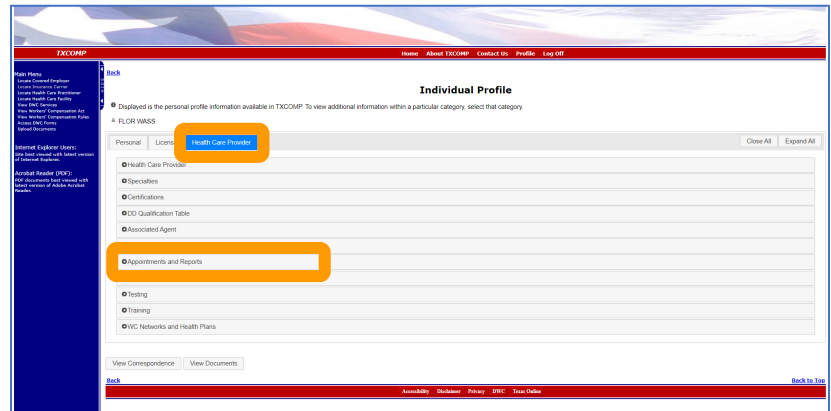
Request Date	Request Type	Status
05/05/2022	Medical Record Request	Complete
05/05/2022	Request Appointment Time	Pending

TXCOMP

Upload Designated Doctor
Examination Reports

Upload Designated Doctor Examination Reports

After logging into TXCOMP, the designated doctor or their agent should select the “Health Care Provider” tab.



Upload Designated Doctor Examination Reports

In the "Appointments and Reports" submenu, a doctor or their agent can view and update items in the appointment summary.

The screenshot displays a web interface with a sidebar menu on the left containing items like 'Certifications', 'DD Qualification Table', 'Associated Agent', 'Appointments and Reports', 'Financial Disclosures', 'Testing', 'Training', and 'WC Networks and Health Plans'. The 'Appointments and Reports' section is highlighted with a blue bar and contains two tables.

Designated Doctor Appointments

Appointment ID	DDC Claim Number	Appointment Date	Designated Employee Name	Appointment Status	DD Policy Status	Action
148189	11111111	05/11/2012	John Doe	Open	Active	View and Edit Details
148190	11111111	05/12/2012	Jane Smith	Open	Active	View and Edit Details
148191	11111111	05/13/2012	John Doe	Open	Active	View and Edit Details
148192	11111111	05/14/2012	Jane Smith	Open	Active	View and Edit Details
148193	11111111	05/15/2012	John Doe	Open	Active	View and Edit Details

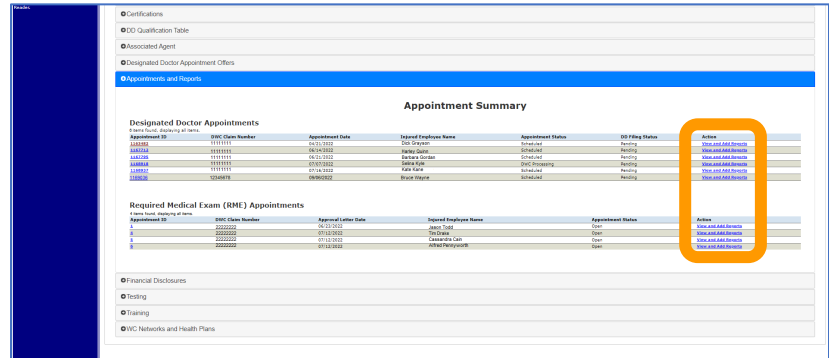
Required Medical Exam (RME) Appointments

Appointment ID	DDC Claim Number	Appointment Date	Designated Employee Name	Appointment Status	Action
1	20000000	05/11/2012	John Doe	Open	View and Edit Details
2	20000000	05/12/2012	Jane Smith	Open	View and Edit Details
3	20000000	05/13/2012	John Doe	Open	View and Edit Details
4	20000000	05/14/2012	Jane Smith	Open	View and Edit Details

Upload Designated Doctor Examination Reports

You can upload your reports in two ways.

First, from the “Appointment Summary” page, select the “Review and Add Reports” hyperlink.



Upload Designated Doctor Examination Reports

The second way to upload a report is to select the "Appointment ID" hyperlink to open the "Doctor Appointments Details" page. From that page, you can select the "View and Update Reports" hyperlink.

Appointment Summary

Appointment ID	DWC Claim Number	Appointment Date	Designated Doctor Name	Appointment Status	DD Filing Status	Action
144103	11111111	01/15/2012	John Smith	Open	Pending	View and Add Reports
144104	11111111	02/15/2012	Jane Doe	Open	Pending	View and Add Reports
144105	11111111	03/15/2012	John Smith	Open	Pending	View and Add Reports
144106	11111111	04/15/2012	Jane Doe	Open	Pending	View and Add Reports
144107	11111111	05/15/2012	John Smith	Open	Pending	View and Add Reports
144108	11111111	06/15/2012	Jane Doe	Open	Pending	View and Add Reports

Doctor Appointment Details

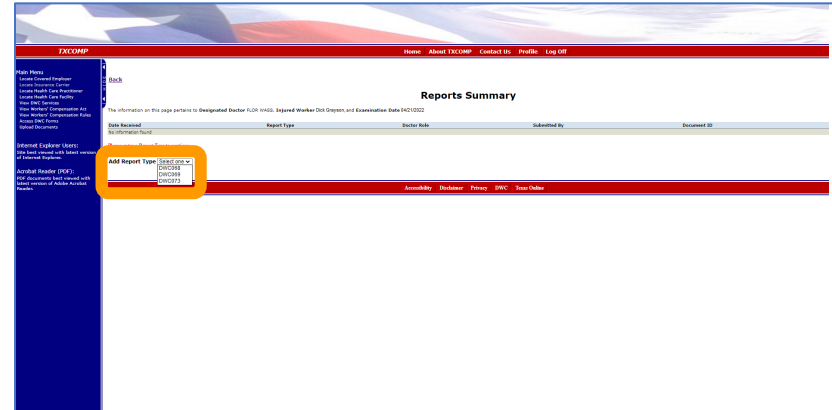
To view correspondence from DWC, select the provided link and print the correspondence by using the browser's standard print function. To file reports for this appointment, select the View and Add Reports link.

Appointment ID	116036	Appointment Type	Initial Exam
Designated Doctor Name	John Smith	Designated Doctor Filing Status	Pending
DWC Claim Number	12345678	Appointment Status	Scheduled
Appointment Transference	08/05/2012 - 09/05/2012	WC Network Name	Network TX
Appointment Date	08/05/2012	Appointment Time	10:15 AM
Examination address	1521 Redwood Dr Rm 1, Suite 312 Houston, TX 77060	Purpose of Examination	Extent of Injury

[View and Add Reports](#)

Upload Designated Doctor Examination Reports

To submit a report on the “Reports Summary” page, select the report type from the drop-down menu.



Upload Designated Doctor Examination Reports

When you select the “DWC069” option, you’ll be redirected to the “Add Report of Medical Evaluation” page.

Select the “Choose File” button to upload the DWC069 and the narrative.

When the files are uploaded, click the “Attach Report” button.

The screenshot shows the 'Add Report of Medical Evaluation (DWC069)' form. The form is titled 'Add Report of Medical Evaluation (DWC069)' and includes a navigation bar at the top with links for Home, About TDCOMP, Contact Us, Profile, and Log Off. The form is divided into several sections: 'Main Menu', 'Injured Employee Name', 'Date of Injury', 'Proprietary of Examination', 'DWC Class', 'Employee Name', 'Date of Injury', 'Proprietary of Examination', 'Injury Type', 'Injury Date', 'Injury Location', 'Injury Description', 'Injury Cause', 'Injury Date', 'Injury Location', 'Injury Description', 'Injury Cause', 'Injury Date', 'Injury Location', 'Injury Description', 'Injury Cause'. The 'DWC Class' dropdown is set to 'DWC069'. The 'Injured Employee Name' field is empty. The 'Date of Injury' field is empty. The 'Proprietary of Examination' field is empty. The 'DWC Class' dropdown is set to 'DWC069'. The 'Employee Name' field is empty. The 'Date of Injury' field is empty. The 'Proprietary of Examination' field is empty. The 'Injury Type' field is empty. The 'Injury Date' field is empty. The 'Injury Location' field is empty. The 'Injury Description' field is empty. The 'Injury Cause' field is empty. The 'Attach Report File' button is highlighted with a red box.

The screenshot shows the 'Add Report of Medical Evaluation (DWC069)' form after file uploads. The form is titled 'Add Report of Medical Evaluation (DWC069)' and includes a navigation bar at the top with links for Home, About TDCOMP, Contact Us, Profile, and Log Off. The form is divided into several sections: 'Main Menu', 'Injured Employee Name', 'Date of Injury', 'Proprietary of Examination', 'DWC Class', 'Employee Name', 'Date of Injury', 'Proprietary of Examination', 'Injury Type', 'Injury Date', 'Injury Location', 'Injury Description', 'Injury Cause', 'Injury Date', 'Injury Location', 'Injury Description', 'Injury Cause'. The 'DWC Class' dropdown is set to 'DWC069'. The 'Injured Employee Name' field is populated with 'DWC069 for Employee Name.pdf'. The 'Date of Injury' field is empty. The 'Proprietary of Examination' field is empty. The 'DWC Class' dropdown is set to 'DWC069'. The 'Employee Name' field is populated with 'Narrative for Employee Name.pdf'. The 'Date of Injury' field is empty. The 'Proprietary of Examination' field is empty. The 'Injury Type' field is empty. The 'Injury Date' field is empty. The 'Injury Location' field is empty. The 'Injury Description' field is empty. The 'Injury Cause' field is empty. The 'Attach Report File' button is highlighted with a red box.

Upload Designated Doctor Examination Reports

Next you will enter the work injury diagnosis information. To search the diagnosis codes, you must enter the first three characters of the diagnosis code and then select "Search Diagnosis Code."

You will single click the correct diagnosis information from the listed codes. Select all codes that apply.

The screenshot shows the 'Add Report of Medical Evaluation (DWC069)' form. The 'Step 2. Enter Medical Evaluation Data' section is highlighted with an orange box. Within this section, the 'Work Injury Diagnosis Information' sub-section is also highlighted. The 'Search Code' field contains '042000'. The 'Search Results' dropdown menu is currently empty. The 'Date of Exam' field contains '04/20/00'. The 'MRI Reached' section has radio buttons for 'Yes' and 'No', with 'No' selected. 'Submit' and 'Cancel' buttons are visible at the bottom.

This screenshot shows the same form as above, but the 'Search Results' dropdown menu is now populated with a list of medical codes. The 'Search Code' field still contains '042000'. The list includes codes such as 'S82.01 - FRACTURE LOWER LEG INCLUDING ANGLE', 'S82.02 - FRACTURE OF PATELLA', 'S82.03 - UNSPECIFIED FRACTURE OF PATELLA', 'S82.04 - UNPROXIED FRACTURE OF PATELLA', 'S82.05 - UNPROXIED FRACTURE OF PATELLA', 'S82.06 - UNPROXIED FRACTURE OF PATELLA', 'S82.07 - UNPROXIED FRACTURE OF PATELLA', 'S82.08 - UNPROXIED FRACTURE OF PATELLA', 'S82.09 - UNPROXIED FRACTURE OF PATELLA', 'S82.10 - UNPROXIED FRACTURE OF PATELLA', 'S82.11 - UNPROXIED FRACTURE OF PATELLA', 'S82.12 - UNPROXIED FRACTURE OF PATELLA', 'S82.13 - UNPROXIED FRACTURE OF PATELLA', 'S82.14 - UNPROXIED FRACTURE OF PATELLA', 'S82.15 - UNPROXIED FRACTURE OF PATELLA', 'S82.16 - UNPROXIED FRACTURE OF PATELLA', 'S82.17 - UNPROXIED FRACTURE OF PATELLA', 'S82.18 - UNPROXIED FRACTURE OF PATELLA', 'S82.19 - UNPROXIED FRACTURE OF PATELLA', 'S82.20 - UNPROXIED FRACTURE OF PATELLA', 'S82.21 - UNPROXIED FRACTURE OF PATELLA', 'S82.22 - UNPROXIED FRACTURE OF PATELLA', 'S82.23 - UNPROXIED FRACTURE OF PATELLA', 'S82.24 - UNPROXIED FRACTURE OF PATELLA', 'S82.25 - UNPROXIED FRACTURE OF PATELLA', 'S82.26 - UNPROXIED FRACTURE OF PATELLA', 'S82.27 - UNPROXIED FRACTURE OF PATELLA', 'S82.28 - UNPROXIED FRACTURE OF PATELLA', 'S82.29 - UNPROXIED FRACTURE OF PATELLA', 'S82.30 - UNPROXIED FRACTURE OF PATELLA', 'S82.31 - UNPROXIED FRACTURE OF PATELLA', 'S82.32 - UNPROXIED FRACTURE OF PATELLA', 'S82.33 - UNPROXIED FRACTURE OF PATELLA', 'S82.34 - UNPROXIED FRACTURE OF PATELLA', 'S82.35 - UNPROXIED FRACTURE OF PATELLA', 'S82.36 - UNPROXIED FRACTURE OF PATELLA', 'S82.37 - UNPROXIED FRACTURE OF PATELLA', 'S82.38 - UNPROXIED FRACTURE OF PATELLA', 'S82.39 - UNPROXIED FRACTURE OF PATELLA', 'S82.40 - UNPROXIED FRACTURE OF PATELLA', 'S82.41 - UNPROXIED FRACTURE OF PATELLA', 'S82.42 - UNPROXIED FRACTURE OF PATELLA', 'S82.43 - UNPROXIED FRACTURE OF PATELLA', 'S82.44 - UNPROXIED FRACTURE OF PATELLA', 'S82.45 - UNPROXIED FRACTURE OF PATELLA', 'S82.46 - UNPROXIED FRACTURE OF PATELLA', 'S82.47 - UNPROXIED FRACTURE OF PATELLA', 'S82.48 - UNPROXIED FRACTURE OF PATELLA', 'S82.49 - UNPROXIED FRACTURE OF PATELLA', 'S82.50 - UNPROXIED FRACTURE OF PATELLA', 'S82.51 - UNPROXIED FRACTURE OF PATELLA', 'S82.52 - UNPROXIED FRACTURE OF PATELLA', 'S82.53 - UNPROXIED FRACTURE OF PATELLA', 'S82.54 - UNPROXIED FRACTURE OF PATELLA', 'S82.55 - UNPROXIED FRACTURE OF PATELLA', 'S82.56 - UNPROXIED FRACTURE OF PATELLA', 'S82.57 - UNPROXIED FRACTURE OF PATELLA', 'S82.58 - UNPROXIED FRACTURE OF PATELLA', 'S82.59 - UNPROXIED FRACTURE OF PATELLA', 'S82.60 - UNPROXIED FRACTURE OF PATELLA', 'S82.61 - UNPROXIED FRACTURE OF PATELLA', 'S82.62 - UNPROXIED FRACTURE OF PATELLA', 'S82.63 - UNPROXIED FRACTURE OF PATELLA', 'S82.64 - UNPROXIED FRACTURE OF PATELLA', 'S82.65 - UNPROXIED FRACTURE OF PATELLA', 'S82.66 - UNPROXIED FRACTURE OF PATELLA', 'S82.67 - UNPROXIED FRACTURE OF PATELLA', 'S82.68 - UNPROXIED FRACTURE OF PATELLA', 'S82.69 - UNPROXIED FRACTURE OF PATELLA', 'S82.70 - UNPROXIED FRACTURE OF PATELLA', 'S82.71 - UNPROXIED FRACTURE OF PATELLA', 'S82.72 - UNPROXIED FRACTURE OF PATELLA', 'S82.73 - UNPROXIED FRACTURE OF PATELLA', 'S82.74 - UNPROXIED FRACTURE OF PATELLA', 'S82.75 - UNPROXIED FRACTURE OF PATELLA', 'S82.76 - UNPROXIED FRACTURE OF PATELLA', 'S82.77 - UNPROXIED FRACTURE OF PATELLA', 'S82.78 - UNPROXIED FRACTURE OF PATELLA', 'S82.79 - UNPROXIED FRACTURE OF PATELLA', 'S82.80 - UNPROXIED FRACTURE OF PATELLA', 'S82.81 - UNPROXIED FRACTURE OF PATELLA', 'S82.82 - UNPROXIED FRACTURE OF PATELLA', 'S82.83 - UNPROXIED FRACTURE OF PATELLA', 'S82.84 - UNPROXIED FRACTURE OF PATELLA', 'S82.85 - UNPROXIED FRACTURE OF PATELLA', 'S82.86 - UNPROXIED FRACTURE OF PATELLA', 'S82.87 - UNPROXIED FRACTURE OF PATELLA', 'S82.88 - UNPROXIED FRACTURE OF PATELLA', 'S82.89 - UNPROXIED FRACTURE OF PATELLA', 'S82.90 - UNPROXIED FRACTURE OF PATELLA', 'S82.91 - UNPROXIED FRACTURE OF PATELLA', 'S82.92 - UNPROXIED FRACTURE OF PATELLA', 'S82.93 - UNPROXIED FRACTURE OF PATELLA', 'S82.94 - UNPROXIED FRACTURE OF PATELLA', 'S82.95 - UNPROXIED FRACTURE OF PATELLA', 'S82.96 - UNPROXIED FRACTURE OF PATELLA', 'S82.97 - UNPROXIED FRACTURE OF PATELLA', 'S82.98 - UNPROXIED FRACTURE OF PATELLA', 'S82.99 - UNPROXIED FRACTURE OF PATELLA', 'S82.00 - UNPROXIED FRACTURE OF PATELLA'. The 'MRI Reached' section and 'Submit/Cancel' buttons are also visible.

Upload Designated Doctor Examination Reports

Your selections will appear in the "Selected Diagnosis" section. If there is an error, use the "Remove" button to take out the incorrect selection.

The screenshot displays the TDCOMP web application interface for adding a medical evaluation report. The page title is "Add Report of Medical Evaluation (DWC069)". The form is divided into several sections:

- Work Injury Diagnosis Information:** Includes fields for "Date of Exam" (04/21/2012) and "Search Code" (F02).
- Search Results:** A dropdown menu shows the search results for "FRACTURE OF PATELLA". The selected diagnosis is "F02 - FRACTURE OF PATELLA".
- Selected Diagnosis:** A box at the bottom of the form shows the selected diagnosis: "F02 - FRACTURE OF PATELLA". A "Remove" button is located to the right of the diagnosis text.

At the bottom of the form, there are "Submit" and "Cancel" buttons.

Upload Designated Doctor Examination Reports

Next, you must indicate whether maximum medical improvement (MMI) has been reached. If you select "No" on MMI reached, you will be prompted to enter an expected MMI date and then hit submit.

The screenshot displays the TDCOMP web application interface for adding a medical evaluation report. The page title is "Add Report of Medical Evaluation (DWC069)". The form includes several sections:

- Header:** TDCOMP logo and navigation links (Home, About TDCOMP, Contact Us, Profile, Log Off).
- Left Sidebar:** Navigation menu with links like Home, My Profile, My Reports, etc.
- Main Content Area:**
 - Fields:** Injured Employee Name, Date of Injury, Purpose of Examination, Date of Exam.
 - Attached Medical Evaluation File(s):** A list of files with columns for Name, Size, and Date.
 - Work Injury Diagnosis Information:** Search Code, Search Results, and a list of diagnosis codes.
 - Selected Diagnosis:** A dropdown menu for selecting a diagnosis code.
 - MMI Reached:** A checkbox labeled "MMI Reached" with radio buttons for "Yes" and "No".
 - MMI Expected Date:** A text input field for the expected date of maximum medical improvement.
- Footer:** Submit and Cancel buttons.

Upload Designated Doctor Examination Reports

If you select "Yes" on MMI reached, you must choose "Statutory" or "Clinical" and enter the "Date of MMI."

The screenshot displays the 'Add Report of Medical Evaluation (DWC069)' form in the TDCOMP system. The form is divided into several sections:

- Form Header:** TDCOMP logo and navigation links (Home, About TDCOMP, Contact Us, Profile, Log Off).
- Navigation Menu:** Home, About TDCOMP, Contact Us, Profile, Log Off.
- Form Fields:**
 - Items marked with an asterisk (*) are required:** Date of Injury, Purpose of Examination, Date of Exam (input field with value 04/29/2012).
 - Attached Medical Evaluation File(s):** Attachment field.
 - Work Injury Diagnosis Information:** Search Code, Search Results (list of ICD-9 codes for fractures and lacerations).
 - Selected Diagnosis:** Input field for diagnosis code.
- MMI Section (highlighted with an orange box):**
 - MMI Reached: Yes No
 - MMI Reached Type: Statutory Clinical
 - MMI Reached Date: [Input field]
 - Permanent Impairment: Yes No
- Buttons:** Submit, Cancel.

Upload Designated Doctor Examination Reports

Next, you must enter the impairment rating information. If you select "Yes" on impairment rating, you must enter a numerical value and the version of the AMA Guides used.

Add Report of Medical Evaluation (DWC069)

Items marked with an asterisk (*) are required.

Injured Employee Name: [Text Field]
Date of Injury: [Text Field]
Purpose of Examination: [Text Field]

You are filing this report as: [Text Field]

Attached Medical Evaluation File(s): [Text Field]
Attachment: [Text Field]

Step 2. Enter Medical Evaluation Data

Work Injury Diagnosis Information

Date of Exam: [Text Field]

Search Code: [Text Field]

Search Results: [List Box]

Selected Diagnosis

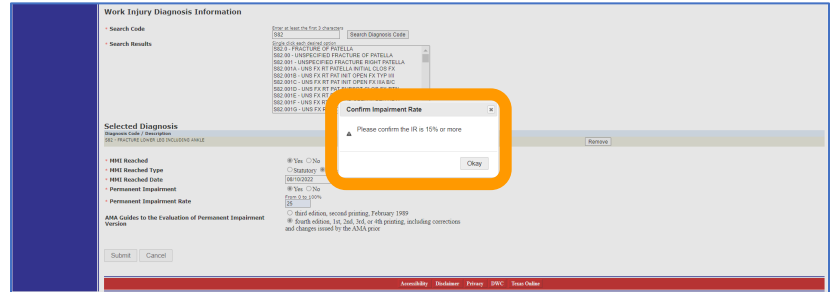
Permanent Impairment: Yes No

AMA Guides to the Evaluation of Permanent Impairment Version: [Text Field]

Upload Designated Doctor Examination Reports

If the impairment rating is greater than or equal to 15%, a window will appear to confirm that the IR is higher than 15%.

It is important to note that a finding of “No impairment” is not the same as a “0% impairment rating.”



Upload Designated Doctor Examination Reports

When you select the “DWC073” option, you’ll be redirected to the “Add Work Status Report” webpage.

Select the “Choose File” button to upload the DWC073. Choose the file to upload from your computer and select the “Attach Report File” button.

The screenshot shows the 'Add Work Status Report (DWC073)' webpage. The page has a blue sidebar on the left with navigation links. The main content area is white with a red header. The title is 'Add Work Status Report (DWC073)'. Below the title, there are several fields for 'Injured Employee Name', 'Date of Injury', and 'Purpose of Examination'. The 'Step 1. Attach Work Status Report File' section is highlighted, showing a dropdown menu for 'DWC073' and a 'Choose File' button. Below this, there is an 'Attach Report File' button and a 'Cancel' button.

This screenshot is identical to the one above, showing the 'Add Work Status Report (DWC073)' webpage. In this view, the 'Attach Report File' button is highlighted, indicating the next step in the process.

Upload Designated Doctor Examination Reports

When you select the "DWC068" option you will be redirected to the "Add Designated Doctor Examination Data Report" page.

Select the "Choose File" button to upload the DWC068. Choose the file to upload from your computer and select the "Attach Report File" button.

The screenshot shows the 'Add Designated Doctor Examination Data Report (DWC068)' page. The page has a header with 'TDCOMP' and navigation links. The main content area contains a form with the following fields:

- Injured Employee Name:** Bruce Wayne
- Date of Injury:** 10/01/2011
- Program of Examination:** Exempt of Duty Designated Doctor

Below the fields, there is a section titled 'Attach Designated Doctor Examination Data Report' with instructions: 'Select **Choose File** for the **DWC068** and use the **Browse** button to locate and select the PDF or TIF file to upload. When the **Narrative** option is displayed, repeat the selection process to upload the narrative. Select **Attach Report File** to upload the file(s). The max file size is 10MB.' There are two 'Choose File' buttons: one for 'Narrative' and one for 'DWC068 for Employee Name.pdf'. The 'Narrative' button is highlighted with an orange box. Below the buttons is an 'Attach Report File' button and a 'Cancel' button.

The screenshot shows the 'Add Designated Doctor Examination Data Report (DWC068)' page. The page has a header with 'TDCOMP' and navigation links. The main content area contains a form with the following fields:

- Injured Employee Name:** Bruce Wayne
- Date of Injury:** 10/01/2011
- Program of Examination:** Exempt of Duty Designated Doctor

Below the fields, there is a section titled 'Attach Designated Doctor Examination Data Report' with instructions: 'Select **Choose File** for the **DWC068** and use the **Browse** button to locate and select the PDF or TIF file to upload. When the **Narrative** option is displayed, repeat the selection process to upload the narrative. Select **Attach Report File** to upload the file(s). The max file size is 10MB.' There are two 'Choose File' buttons: one for 'Narrative' and one for 'DWC068 for Employee Name.pdf'. Below the buttons is an 'Attach Report File' button and a 'Cancel' button. The 'Attach Report File' button is highlighted with an orange box.

Upload Designated Doctor Examination Reports

Once all ordered report types are uploaded, the "DD Filing" status will change from "Pending" to "Complete."

Appointment Summary

Designated Doctor Appointments

Appointment ID	DDC Case Number	Appointment Date	Designated Employee Name	Appointment Status	DD Filing Status	Action
201804	11111111	04-15-2018	John Doe	Pending	Pending	View and Add Remarks
201805	11111111	04-15-2018	Jane Smith	Pending	Pending	View and Add Remarks
201806	11111111	04-15-2018	Robert Green	Pending	Pending	View and Add Remarks
201807	11111111	04-15-2018	Emily White	Pending	Pending	View and Add Remarks
201808	11111111	04-15-2018	Michael Brown	Pending	Pending	View and Add Remarks
201809	11111111	04-15-2018	Sarah Black	Pending	Pending	View and Add Remarks
201810	11111111	04-15-2018	David Gray	Pending	Pending	View and Add Remarks
201811	11111111	04-15-2018	Michelle King	Pending	Pending	View and Add Remarks
201812	11111111	04-15-2018	Christopher Lee	Pending	Pending	View and Add Remarks

Required Medical Exam (RME) Appointments

Appointment ID	DDC Case Number	Appointment Date	Designated Employee Name	Appointment Status	Action
201813	20000000	04-15-2018	John Doe	Open	View and Add Remarks
201814	20000000	04-15-2018	Jane Smith	Open	View and Add Remarks
201815	20000000	04-15-2018	Robert Green	Open	View and Add Remarks
201816	20000000	04-15-2018	Emily White	Open	View and Add Remarks
201817	20000000	04-15-2018	Michael Brown	Open	View and Add Remarks
201818	20000000	04-15-2018	Sarah Black	Open	View and Add Remarks
201819	20000000	04-15-2018	David Gray	Open	View and Add Remarks
201820	20000000	04-15-2018	Michelle King	Open	View and Add Remarks
201821	20000000	04-15-2018	Christopher Lee	Open	View and Add Remarks