

Contact Information Update Request

Use this form to request a name change, business name change, business address change, business phone number change, home address change, or home phone number change for a Windstorm-appointed qualified inspector.

Texas professional engineer registration number _____

Name _____
First name Middle name Last name

Title or position _____ **Employer** _____

Business address

Street address or route _____

City _____ State _____ ZIP _____

Business email address _____

Home address

Street address or route _____

City _____ State _____ ZIP _____

Home email address _____

Business phone _____ **Home phone** _____

Which address would you like us to use for correspondence? (check one) Business Home

Section F: Signature

Signature

Date

Return application by mail or email to:

Texas Department of Insurance
Engineering Services Program, PC-INSP
P. O. Box 12030
Austin, TX 78711-2030

Email: Engineering@tdi.texas.gov

Questions? For more information or questions, call 800-248-6032, option 5, or email engineering@tdi.texas.gov.

Your rights: You can request information TDI has about you by emailing OpenRecords@tdi.texas.gov or writing to: Public Information Coordinator, Texas Department of Insurance, PO Box 12030 (mail code GC-ORO) Austin, Texas 78711-2030. You also have the right to request TDI to correct information that is not accurate. To ask for a correction, send (1) your name, mailing address, and your phone number, (2) details about what needs to be corrected, and (3) the reason or proof showing why the information is incorrect. Send this by email to RecordCorrections@tdi.texas.gov or by mail to: Record Correction Request, Texas Department of Insurance, PO Box 12030 (mail code CO-AAL-CC), Austin, Texas 78711-2030.