

Manufacturer Name
Street Address
City, State Zip Code

Month Date, Year

RE: Submittal to TDI for Product Evaluation – Revision/Renewal for [TDI EVALUATION REPORT NUMBER, EX: win264, rc455, dr677, etc.]

To Whom It May Concern:

Please review the product submittal for a [REVISION/RENEWAL] to the referenced product evaluation report listed on the Texas Department of Insurance (TDI) website. The material submitted is located on the attached ZIP file with the following file name: FILE NAME FOR ZIP FILE TO BE EVALUATION REPORT NUMBER.

The submittal includes the following information:

SUMMARIZE THE MATERIAL SUBMITTED

IF THE SUBMITTAL IS FOR FENESTRATION, INDICATE IF IMPACT RESISTANT OR NON-IMPACT RESISTANT

Please contact me if you have any questions or require additional information.

Sincerely,

Submitter Name
Telephone Number
Email address