



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 17-0425**  
**Purchase Order Change Notice (# 2)**

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **H** Date: **10/03/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **12/01/16**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** Citibank  
Travel Central Bill Acct CBA Payments  
PO Box 183173  
Columbus OH 43218-3173  
United States

**Ship To:** 2F0032 - Cameron Rd - Warehouse  
7915 Cameron Road  
Austin TX 78754  
United States

**Vendor ID:** 1460358360 1

**Purchaser:** Andrea Toscano  
**Phone:** 512/676-6142  
**Fax:** 512/463-6159  
**Email:** andrea.toscano@tdi.texas.gov

**Bill To:** Attn: Acctng - Mail Code 108-3A  
P. O. Box 149104  
Austin TX 78714-9104  
United States

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

This Purchase Order is processed for internal tracking and paying purposes only. This document will not be sent to the vendor.

INVOICE #: 23887

10/19/2016

POCN #1: Change was made to correct vendor from #1460358360 to #1742568406.

12/01/2016

POCN #2: Change was made to correct vendor from #1742568406 to #1460358360.

**Authorized Signature**

*Andrea Toscano*

**12/01/2016**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Texas Center for Legal Ethic Live-Course- Justice James A. Baker Guide to Ethics and Professionalism in Texas  For: Cassie Tigue Date of live course: 10/24/16 Cost:125.00 ( register prior to October or the cost goes up to \$140.00)	963/64	1.0000	EA	\$130.00	\$130.00	10/03/2016
						<b>Schedule Total</b>	<input type="text" value="\$130.00"/>
						ReqID:	
						0000016848	
Texas Center for Legal Ethic Live-Course- Justice James A. Baker Guide to Ethics and Professionalism in Texas							
						<b>Item Total for Line # 1</b>	<input type="text" value="\$130.00"/>
						<b>Total PO Amount</b>	<input type="text" value="\$130.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:  
<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**  
*Andrea Toscano*  
12/01/2016