



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 17-0218**  
**Purchase Order Change Notice (# 5)**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **I** Date: **09/01/16** PO Method: **DC** Dispatch: **Dispatch Via Print** Rev Dt: **01/09/17**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** TIBH INDUSTRIES INC - PRODUCTS  
 1011 E 53RD 1/2 ST  
 AUSTIN TX 787511703  
 United States

**Ship To:** 2F0032 - Cameron Rd - Warehouse  
 7915 Cameron Road  
 Austin TX 78754  
 United States

**Vendor ID:** 1741976051 1

**Purchaser:** Michael Fuentes  
**Phone:** 512/676-6145  
**Fax:**  
**Email:** Michael.Fuentes@tdi.texas.gov

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

POCN#1, 12/02/2016, MF. Had updated to indicate replacement Contractor. Vendor indicated replacement did not meet requirements of position.  
 POCN#2, 12/06/2016, MF. Updated description to show initial candidate since no replacement found. Invoice  
 POCN#3 and 4, 1/6/2017: Change of contracted employee: Toney Cassel to start on Monday, January 9, 2017.  
 POCN#5, 01/09/2017, MF, Updated Services Dates

Vendor, TIBH Industries, Inc., shall provide IT Staffing Services (Contractor) to Texas Department of Insurance (TDI) as follows:

Services shall be performed in accordance with this purchase order (PO) and Department of Information Resources (DIR) Contract No. DIR-SDD-2316.

Original Services began on August 8, 2016 through August 31, 2016 and have been extended and shall continue through approximately May 8, 2017 unless otherwise provided by written PO revision. This PO covers the period for Fiscal Year 2017: August 1, 2016 through May 8, 2017.

Change of contracted employee Toney Cassel to begin on January 9, 2017 through approximately July 19, 2017 unless otherwise provided by written PO revision.

Services shall be invoiced at the rate of \$82.68 per hour and Vendor shall cooperate fully with TDI representatives regarding invoicing and other matters affecting this PO, including any human resources and or departmental requirements for processing vendor employee.

NOT TO EXCEED: The contract shall not extend past the date of May 8, 2017, or not to exceed total PO amount, whichever comes first, unless otherwise provided by written PO revision.

Quantities are estimated: TDI does not guarantee to purchase any minimum or maximum quantity. TDI reserves the right to increase or decrease the quantity of the PO at the same original terms and conditions. The vendor will be notified of any requirements to increase or decrease quantity by written PO revision.

Job Location:  
 1) Texas Department of Insurance, Hobby Building, Tower 1, 333 Guadalupe, Second Floor, Austin, Texas 78701

Hours: Contractor is expected to work weekdays, excluding state holidays, to begin and end between 8:00 a.m. and 5:00 p.m. Precise working hours to be assigned by Jimmy Collazo.

TDI Contacts:  
 Contractor will report to Jimmy Collazo (512) 676-6062, jimmy.collazo@tdi.texas.gov  
 Clarissa Bennett, Program Contract Coordinator, (512) 676-6080, clarissa.bennett@tdi.texas.gov

**Authorized Signature**  
  
**01/09/2017**



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Peak Performers Contact: Renee Holder, IT Staffing Supervisor  
 512-453-8833 x 105  
 itservices@peakperformers.org  
 www.peakperformers.org

**BACKGROUND CHECKS:** Vendor represents and warrants that, to the extent permitted by applicable law, that Vendor or Vendor's third party representative has performed, at Vendors expense, a comprehensive national FBI (NCIC) check of any of Vendor proposed employees, including subcontractors (collectively

"Vendor Resources"), who are members of the Vendor team performing work pursuant to this Agreement. Checks for Vendor Resources shall be considered acceptable if a background check was completed within 90 days immediately preceding assignment.

If the background check reveals that any proposed Vendor Resource has been convicted of a criminal offense, Vendor shall either prevent any such Vendor Resource from performing any TDI work or fully advise TDI as to the facts and circumstances surrounding the conviction. Upon full advisement, TDI will determine whether the individual Vendor Resource may perform work for TDI.

For the duration of the contract and upon Vendor knowledge that any Vendor Resources are convicted or under indictment of a criminal offense, Vendor shall either prevent any such Vendor Resources from further performing any TDI work or fully advise TDI as to the facts and circumstances surrounding the charge or indictment. Upon full advisement, TDI will determine whether the individual Vendor Resource may perform work for TDI.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	<b>To Extend ITS Operations Contractor:</b>	962/69	1.0000	LOT	\$113,106.24000	\$113,106.24	09/06/2016
	<b>DIR Job Title: Systems Analyst</b>						
	<b>Name: Toney Cassel</b>						
	<b>Estimated Hours: 1368</b>						
	<b>Cost: \$82.68 per hour</b>						
	<b>Term: 01/09/2017 - 07/19/2017</b>						
						<b>Schedule Total</b>	\$113,106.24
					<u>ReqID:</u> 0000016769		
	Program Contract Specialist: Cynthia Bluntzer Program Contract Coordinator: Clarissa Bennett						
						<b>Item Total for Line # 1</b>	\$113,106.24
						<b>Total PO Amount</b>	\$113,106.24

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*Melinda J. ... CTPM*

**01/09/2017**

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**Authorized Signature**

*Melinda J. Hunter, CTPM*

01/09/2017