



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 17-0217**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **I** Date: **09/01/16** PO Method: **DC** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** NEOS CONSULTING GROUP, LLC  
P.O. BOX 12986  
USA  
AUSTIN TX 78711  
**United States**

**Ship To:** 2F0032 - Cameron Rd - Warehouse  
7915 Cameron Road  
Austin TX 78754  
United States

**Vendor ID:** 1562314260 9

**Bill To:** Attn: Acctng - Mail Code 108-3A  
P. O. Box 149104  
Austin TX 78714-9104  
United States

**Purchaser:** Michael Fuentes

**Phone:** 512/676-6145

**Fax:**

**Email:** Michael.Fuentes@tdi.texas.gov

**Fax:**

**Email:** Invoices@tdi.texas.gov

**PO Information:**

Vendor, Neos Consulting Group LLC, shall provide IT Staffing Services (Contractor) to Texas Department of Insurance (TDI) as follows:

Services shall be performed in accordance with this purchase order (PO) and Department of Information Resources (DIR) Contract No. DIR-SDD-2304.

Original Services began on July 18, 2016 through August 31, 2016 and have been extended and shall continue through approximately April 4, 2017, unless otherwise provided by written PO revision. This PO covers the period for Fiscal Year 2017: September 01, 2016 through April 04, 2017.

Services shall be invoiced at the rate of \$93.23 per hour and Vendor shall cooperate fully with TDI representatives regarding invoicing and other matters affecting this PO, including any human resources and or departmental requirements for processing vendor employee.

**NOT TO EXCEED:** The contract shall not extend past the date of April 14, 2017, or not to exceed total PO amount, whichever comes first, unless otherwise provided by written PO revision.

Quantities are estimated: TDI does not guarantee to purchase any minimum or maximum quantity. TDI reserves the right to increase or decrease the quantity of the PO at the same original terms and conditions. The vendor will be notified of any requirements to increase or decrease quantity by written PO revision.

**Job Location:**

1) Texas Department of Insurance, Hobby Building, Tower 1, 333 Guadalupe, Second Floor, Austin, Texas 78701

**Hours:** Contractor is expected to work weekdays, excluding state holidays, to begin and end between 8:00 a.m. and 5:00 p.m. Precise working hours to be assigned by Layla Young.

**TDI Contacts:**

Contractor will report to Layla Young, ITS Development Manager (Program Contract Coordinator), (512) 676-6196, layla.young@tdi.texas.gov

Clarissa Bennett, Program Contract Coordinator, (512) 676-6080, clarissa.bennett@tdi.texas.gov

**NEOS consulting Contact:**

Lacy Michel, (512)720-0738, Lacy.michel@neosconsulting.com

**BACKGROUND CHECKS:** Vendor represents and warrants that, to the extent permitted by applicable law, that Vendor or Vendor's third party representative has performed, at Vendors expense, a comprehensive national FBI (NCIC) check of any of Vendor proposed employees, including subcontractors (collectively

"Vendor Resources"), who are members of the Vendor team performing work pursuant to this Agreement. Checks for Vendor Resources shall be considered acceptable if a background check was completed within 90 days immediately preceding assignment.

**Authorized Signature**

**09/01/2016**



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If the background check reveals that any proposed Vendor Resource has been convicted of a criminal offense, Vendor shall either prevent any such Vendor Resource from performing any TDI work or fully advise TDI as to the facts and circumstances surrounding the conviction. Upon full advisement, TDI will determine whether the individual Vendor Resource may perform work for TDI.

For the duration of the contract and upon Vendor knowledge that any Vendor Resources are convicted or under indictment of a criminal offense, Vendor shall either prevent any such Vendor Resources from further performing any TDI work or fully advise TDI as to the facts and circumstances surrounding the charge or indictment. Upon full advisement, TDI will determine whether the individual Vendor Resource may perform work for TDI.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	To extend ITS Development Contractor:  DIR Job Title: Database Architect 2 Name: Thomas Leatherman Hours: 1240 Cost: \$93.23 per hour Term: 9/1/16 - 4/14/17	962/69	1.0000	LOT	\$115,605.20	\$115,605.20	09/06/2016
						<b>Schedule Total</b>	<input type="text" value="\$115,605.20"/>
						ReqID:	
						0000016768	
Program Contract Specialist: Layla Young Program Contract Coordinator: Clarissa Bennett						<b>Item Total for Line # 1</b>	<input type="text" value="\$115,605.20"/>
						<b>Total PO Amount</b>	<input type="text" value="\$115,605.20"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*Melinda D. Jones, CTPM*

**09/01/2016**