



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 17-0033**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **07/22/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** Granger Mailing Solutions  
 7509 Manchaca Rd #112  
 Austin TX 78745-6025  
 United States

**Ship To:** 2H0001 - Hobby Building  
 333 Guadalupe  
 Austin TX 78701  
 United States

**Vendor ID:** 1800724954 5

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Purchaser:** Frank Brown  
**Phone:** 512/676-6148  
**Fax:** 512/463-6159  
**Email:** frank.brown@tdi.texas.gov

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

Vendor shall provide Annual Maintenance Service in accordance with this purchase order and Vendor's response to Pricing Request No. TLP-13450 dated 8/12/15, which is incorporated by reference.

Service coverage to include four (4) quarterly preventive maintenance visits per year and unlimited service calls, with a verbal response time within 2 hours to all service calls and onsite for repairs within 24 hours, between regular business hours 8:00 am to 5:00 pm, Monday through Friday. Preventive maintenance visits consist of cleaning, lubrication and inspection of machine. No parts included.

Equipment located at the TDI Copy Center: 333 Guadalupe, Room 103, Austin, TX 78701

Period of Performance: September 1, 2016 - August 31, 2017

There are two (1) one year renewal options:

September 1, 2016 - August 31, 2017: \$2,900.00 (17-0033)  
 September 1, 2017 - August 31, 2018: \$2,900.00

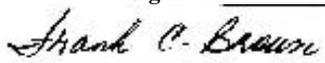
TDI Contact:  
 Priscilla Saenz-Snowden, (512) 463-1139, priscilla.saenz-snowden@tdi.texas.gov

FCB 7/22/16

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Attachment "A-1" Terms and Conditions become part of this Purchase Order.

**Authorized Signature** \_\_\_\_\_  
  
 \_\_\_\_\_

**07/22/2016**



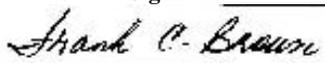
**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 17-0033**

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Maintenance service on Philipsburg Expenditer 5000 Inserter System to include quarterly PM's Serial #: 146563  M. Guerra 512-676-6132 Term 1 of 2 State Date: 09/01/2016 - End 08/31/2017	939/52	1.0000	YR	\$2,900.00	\$2,900.00	08/31/2017
						<b>Schedule Total</b>	<input type="text" value="\$2,900.00"/>
						ReqID:	
						0000015984	
<p>Maintenance service on Philipsburg Expenditer 5000 Inserter System to include quarterly PM's Serial #: 146563</p> <p>There are two (1) one year, optional renewal terms remaining:            Sept 1, 2016 - Aug 31, 2017: \$2,900.00 (PO 17-0033)            Sept 1, 2017 - Aug 31, 2018: \$2,900.00</p>							
						<b>Item Total for Line # 1</b>	<input type="text" value="\$2,900.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:  
<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**  


**07/22/2016**