



**Texas Department of Insurance
Business Unit # 45400
Purchase Order # 17-0018**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **09/01/16** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: COTHRON SAFE AND LOCK COMPANY INC
8120 Exchange Dr Ste 100
Austin TX 78754-5234
United States

Ship To: 2H0002 - No Physical Shipment
United States

Vendor ID: 1741662247 4

Bill To: Attn: Acctng - Mail Code 108-3A
P. O. Box 149104
Austin TX 78714-9104
United States

Purchaser: Frank Brown
Phone: 512/676-6148
Fax: 512/463-6159
Email: frank.brown@tdi.texas.gov

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

This is a blanket purchase order for lock and key services to be used on an as needed basis. The vendor will be paid for actual services rendered and certified by the Texas Department of Insurance (TDI). The contract shall not exceed the amount specified on this purchase order without the proper approvals and a purchase order revision

Term: 09/01/2016 - 08/31/2017

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Attachment "A-1" Terms and Conditions become part of this Purchase Order.

Pricing provided by Jackie G (jackieg@cothrons.com)
Full list attached to file.

SERVICE CALLS
\$70.00 - Residential
\$90.00 - Commercial
After 5pm there is an additional \$20.00 added and \$5.00 for Saturday calls.
Auto lockouts \$53.50 - after hours \$58.50

REKEYS
Commercial/Residential Standard - \$15.00 a key hole
Commercial Master - \$19.00 a key hole
Medeco / Keymark - \$23.75 plus parts
Desk/File Cabinet by code - \$18.00 - \$35.00

DUPLICATE KEYS
\$2.85 - Domestic Single
\$4.25 - Domestic Double
\$5.25 - Import Single/Double
\$12.50 - Restricted/High Security

These are basic prices for most common jobs, prices are subject to change

FCB 7/6/16
Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been

Authorized Signature
Frank C. Brown

07/06/2016



Texas Department of Insurance
Business Unit # 45400
Purchase Order # 17-0018

met and the goods and/or services have been certified.
 Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.
 Attachment "A-1" Terms and Conditions become part of this Purchase Order.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Blanket Purchase Order for Lock and Key Service for TDI 9/1/16 - 8/31/17	910/48	1.0000	LOT	\$1,000.00	\$1,000.00	08/31/2017
						Schedule Total	<input type="text" value="\$1,000.00"/>
				ReqID: 0000015912			
						Item Total for Line # 1	<input type="text" value="\$1,000.00"/>
						Total PO Amount	<input type="text" value="\$1,000.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature _____
Frank C. Brown

07/06/2016