



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 17-0017**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **07/05/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** CINTAS CORPORATION #86  
 PO BOX 630921  
 CINCINNATI OH 45263-0921  
 United States

**Ship To:** 2M0001 - Metro Office  
 7551 Metro Center Drive, Suite 100  
 Austin TX 78744  
 United States

**Vendor ID:** 1311685126 5

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Purchaser:** Frank Brown  
**Phone:** 512/676-6148  
**Fax:** 512/463-6159  
**Email:** frank.brown@tdi.texas.gov

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

THIS PURCHASE ORDER IS FOR SERVICES PROVIDED DURING THE TIME PERIOD BEGINNING 09/01/2016 AND ENDING 08/31/2017."

NOTE TO VENDOR: PLEASE INVOICE ON PO# 45400-17-0017  
 Location of Services:  
 Texas Department of Insurance  
 Division of Workers' Compensation  
 7551 Metro Center Drive  
 Austin, TX

Vendor contact: Eddie Stephens@ 512-388-9709  
 stephense@cintas.com

Prices confirmed by Carolyn Hayes (07/05/2016) - 512-388-9709

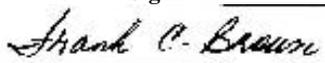
Brown mats (3'x5') - \$5.32 per mat per week  
 Brown scraper - \$3.70 per week.  
 Service fee - \$5.32 per week.

FCB 7/5/2016

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Attachment "A-1" Terms and Conditions become part of this Purchase Order.

Contract Administrator - Norma Mitchell - norma.mitchell@tdi.texas.gov - 512-804-4220  
 Contract Monitor - Lilly Soto - lilly.soto@tdi.texas.gov - 512-804-4248  
 Karen Urban  
 Accountant VI  
 Accounts Payable Team Lead  
 Texas Department of Insurance  
 Phone: 512-676-6172  
 Fax: 512-463-6203  
 Email: Karen.Urban@tdi.texas.gov

**Authorized Signature**  
  
 \_\_\_\_\_  
 07/05/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Carpet Service - Replace 4 (3'X5') brown mats wkly. \$5.32/mat/wk x 4 mats x 52 wks = \$1106.56  9/01/16 - 8/31/17	910/09	1.0000	YR	\$1,106.56	\$1,106.56	08/31/2017
						<b>Schedule Total</b>	<input type="text" value="\$1,106.56"/>
						<u>ReqID:</u> 0000015961	
						<b>Item Total for Line # 1</b>	<input type="text" value="\$1,106.56"/>
2- 1	Carpet Service - Replace 1 each brown scraper mat wkly. \$4.70/mat/wk x 52 wks = \$244.40  9/01/16 - 8/31/17	910/09	1.0000	YR	\$244.40	\$244.40	08/31/2017
						<b>Schedule Total</b>	<input type="text" value="\$244.40"/>
						<u>ReqID:</u> 0000015961	
						<b>Item Total for Line # 2</b>	<input type="text" value="\$244.40"/>
3- 1	Service charge for wkly carpet service. \$6.22/wk x 52 wks = \$323.44 9/01/16 - 8/31/17	910/09	1.0000	YR	\$323.44	\$323.44	08/31/2017
						<b>Schedule Total</b>	<input type="text" value="\$323.44"/>
						<u>ReqID:</u> 0000015961	
						<b>Item Total for Line # 3</b>	<input type="text" value="\$323.44"/>
						<b>Total PO Amount</b>	<input type="text" value="\$1,674.40"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature \_\_\_\_\_  
*Frank C. Brown*  
 \_\_\_\_\_  
 07/05/2016



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The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature \_\_\_\_\_

*Frank C. Brown*

07/05/2016