



Texas Department of Insurance
Business Unit # 45400
Purchase Order # 17-0006

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **09/01/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: THOMAS REPROGRAPHICS
 304 E 3RD ST
 USA
 AUSTIN TX 78701-4036
 United States

Ship To: 2F0032 - Cameron Rd - Warehouse
 7915 Cameron Road
 Austin TX 78754
 United States

Vendor ID: 1751107156 9

Purchaser: Frank Brown
Phone: 512/676-6148
Fax: 512/463-6159
Email: frank.brown@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
 P. O. Box 149104
 Austin TX 78714-9104
 United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

This is a blanket purchase order to be used on an as needed basis, throughout the term of this contract. TDI will only pay for actual services requested and received. Services cannot exceed the amount of this purchase order without a signed purchase order revision being issued to the vendor. No quantities are guaranteed. The extended cost is an estimated cost. TDI cannot and will not guarantee any minimum or maximum purchase. TDI will only order the amount needed to satisfy operating requirements. The vendor agrees not to provide any services and/or materials until instructions are received from TDI. This purchase order has been processed with an estimated amount and TDI will process invoices for the actual amount based on services that are rendered.

Miscellaneous Litigation Copy Service

Code	Description	Unit Price
100	(1.1) Auto feed Copying	\$.08
101	(1.2) Deposition Light Litigation	\$.08
103	(1.3) Medium Litigation	\$.07
104	(1.4) Heavy Litigation Copying	\$.05
105	(1.5) Glasswork Copying	\$.12
121	(1.12) Color Copies, Unenhanced photos in Sleeves, up to 8.5 X 14	\$.79
122	(1.13) Color Blowups, 8.5 X 14	\$.79
123	(1.14) Large Color Copies, Enhanced and Unenhanced, Up to 11 X 17	\$.99
500	(1.15) Bates Labels Stamped/Affixed, applied to copies	\$.01
500	(1.16) Bates Labels Stamped/Affixed, applied to originals	\$.05
300-305	(1.17) Binding (Acco, GBC, Velo, etc) per bind including cover	\$ 1.75
400	(1.25) Drymount / Trial Exhibits, 24 X 36	\$ 21.00
401	(1.26) Drymount / Trial Exhibits, 36 X 48	\$ 42.00

FCB 6/28/2016

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Attachment "A-1" Terms and Conditions become part of this Purchase Order.

Authorized Signature _____

Frank C. Brown

06/28/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	RENEWAL-THOMAS REPROGRAPHICS FY17 9/1/16 TO 8/31/17	966/18	1.0000	EA	\$500.00	\$500.00	08/31/2017
						Schedule Total	<input type="text" value="\$500.00"/>
				ReqID: 0000015792			
						Item Total for Line # 1	<input type="text" value="\$500.00"/>
						Total PO Amount	<input type="text" value="\$500.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature _____
Frank C. Brown

06/28/2016