



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 16-1739**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **06/20/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** NOLANS OFFICE PRODUCTS INC  
 16120 COLLEGE OAK STE 105  
 SAN ANTONIO TX 782494044  
 United States

**Ship To:** See Detail Below

**Vendor ID:** 1742956017 4

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Purchaser:** Frank Brown  
**Phone:** 512/676-6148  
**Fax:** 512/463-6159  
**Email:** frank.brown@tdi.texas.gov

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

ACCESS 2016 PURCHASE - WAIVER ISSUED

Quote BY: Sandra Nolan - 210-653-7770 - Sandra@nolansonline.com  
 Quote Date: 5/9/2016  
 Quote #: 45400 16-15545  
 Quote Amt: \$3,675.09 - FOB Destination

FCB 6/20/2016  
 Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.  
 Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.  
 Attachment "A-1" Terms and Conditions become part of this Purchase Order.

**Authorized Signature** \_\_\_\_\_  
*Frank C. Brown*  
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**06/20/2016**



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 16-1739**

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Manila folders 1/3 cut letter size 5 per case	615/45	6.0000	CS	\$26.95	\$161.70	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	\$161.70
					ReqID: 0000015687		
						<b>Item Total for Line # 1</b>	\$161.70
2- 1	Manila folders 1/2 cut letter size 5 per case	615/45	6.0000	CS	\$52.50	\$315.00	06/30/2016
	Ship To:	2M0002					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	\$315.00
					ReqID: 0000015687		
						<b>Item Total for Line # 2</b>	\$315.00
3- 1	Clear Hand Sanitizer 12oz.	435/73	5.0000	CS	\$58.68	\$293.40	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	\$293.40
					ReqID: 0000015687		
						<b>Item Total for Line # 3</b>	\$293.40

Authorized Signature \_\_\_\_\_

*Frank C. Brown*

**06/20/2016**



**Texas Department of Insurance**  
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
4- 1	Lysol Wipes 6 per case	345/94	4.0000	CS	\$31.50	\$126.00	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	\$126.00
					ReqID: 0000015687		
						<b>Item Total for Line # 4</b>	\$126.00
5- 1	Compressed Air 12 per case 3.5 oz	207/25	6.0000	CS	\$48.50	\$291.00	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	\$291.00
					ReqID: 0000015687		
						<b>Item Total for Line # 5</b>	\$291.00
6- 1	Post-It Notes Small 1.5" X 2" Yellow	615/62	1.0000	CS	\$35.28	\$35.28	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	\$35.28
					ReqID: 0000015687		
						<b>Item Total for Line # 6</b>	\$35.28

Authorized Signature \_\_\_\_\_

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06/20/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
7- 1	Post-It Notes Medium 3" X 3" Yellow	615/62	1.0000	CS	\$39.96	\$39.96	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	<input type="text" value="\$39.96"/>
					ReqID: 0000015687		
						<b>Item Total for Line # 7</b>	<input type="text" value="\$39.96"/>
8- 1	Post-It Notes Large 3" X 5" Yellow	615/62	2.0000	CS	\$39.96	\$79.92	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	<input type="text" value="\$79.92"/>
					ReqID: 0000015687		
						<b>Item Total for Line # 8</b>	<input type="text" value="\$79.92"/>
9- 1	File Pockets - Red Rope Letter Size - 3 1/2"	615/41	12.0000	BOX	\$12.15	\$145.80	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	<input type="text" value="\$145.80"/>
					ReqID: 0000015687		
						<b>Item Total for Line # 9</b>	<input type="text" value="\$145.80"/>

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**06/20/2016**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
10- 1	Steno Pads	615/15	2.0000	CS	\$54.72	\$109.44	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	<input type="text" value="\$109.44"/>
					ReqID: 0000015687		
						<b>Item Total for Line # 10</b>	<input type="text" value="\$109.44"/>
11- 1	Letter Size Writing Tablets	615/62	4.0000	CS	\$34.56	\$138.24	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	<input type="text" value="\$138.24"/>
					ReqID: 0000015687		
						<b>Item Total for Line # 11</b>	<input type="text" value="\$138.24"/>
12- 1	Avery Labels 5160	395/27	10.0000	BOX	\$20.25	\$202.50	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	<input type="text" value="\$202.50"/>
					ReqID: 0000015687		
						<b>Item Total for Line # 12</b>	<input type="text" value="\$202.50"/>

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06/20/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
13- 1	Avery Labels 5161	395/27	5.0000	BOX	\$20.25	\$101.25	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	[ \$101.25 ]
					ReqID: 0000015687		
						<b>Item Total for Line # 13</b>	[ \$101.25 ]
14- 1	Avery Labels 5162	395/27	5.0000	BOX	\$20.25	\$101.25	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	[ \$101.25 ]
					ReqID: 0000015687		
						<b>Item Total for Line # 14</b>	[ \$101.25 ]
15- 1	Avery Labels 5163	395/27	5.0000	BOX	\$21.00	\$105.00	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	[ \$105.00 ]
					ReqID: 0000015687		
						<b>Item Total for Line # 15</b>	[ \$105.00 ]

Authorized Signature \_\_\_\_\_

*Frank C. Brown*

**06/20/2016**



**Texas Department of Insurance**  
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
16- 1	Avery Labels 5164	395/27	5.0000	BOX	\$21.00	\$105.00	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	[ \$105.00 ]
					<u>ReqID:</u> 0000015687		
						<b>Item Total for Line # 16</b>	[ \$105.00 ]
17- 1	Avery Labels 5165	395/27	5.0000	BOX	\$21.00	\$105.00	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	[ \$105.00 ]
					<u>ReqID:</u> 0000015687		
						<b>Item Total for Line # 17</b>	[ \$105.00 ]
18- 1	Clear Dividers with 8 Tabs	615/39	50.0000	PKG	\$0.67	\$33.50	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	[ \$33.50 ]
					<u>ReqID:</u> 0000015687		
						<b>Item Total for Line # 18</b>	[ \$33.50 ]

Authorized Signature \_\_\_\_\_

*Frank C. Brown*

06/20/2016



**Texas Department of Insurance**  
**Business Unit # 45400**  
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
19- 1	Clear Dividers with 5 Tabs	615/39	50.0000	PKG	\$0.52	\$26.00	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	[ \$26.00 ]
					<u>ReqID:</u> 0000015687		
						<b>Item Total for Line # 19</b>	[ \$26.00 ]
20- 1	Lysol Spray	245/86	2.0000	CS	\$72.00	\$144.00	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	[ \$144.00 ]
					<u>ReqID:</u> 0000015687		
						<b>Item Total for Line # 20</b>	[ \$144.00 ]
21- 1	HP21 Toner Cartridges	207/72	10.0000	EA	\$13.39	\$133.90	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	[ \$133.90 ]
					<u>ReqID:</u> 0000015687		
						<b>Item Total for Line # 21</b>	[ \$133.90 ]

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06/20/2016





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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
25- 1	AA Batteries 24/box	450/06	10.0000	BOX	\$4.25	\$42.50	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	<input type="text" value="\$42.50"/>
					<u>ReqID:</u> 0000015687		
						<b>Item Total for Line # 25</b>	<input type="text" value="\$42.50"/>
26- 1	AAA Batteries 24/box	450/06	10.0000	BOX	\$4.25	\$42.50	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	<input type="text" value="\$42.50"/>
					<u>ReqID:</u> 0000015687		
						<b>Item Total for Line # 26</b>	<input type="text" value="\$42.50"/>
27- 1	9 Volt Batteries 12/box	450/06	6.0000	BOX	\$13.80	\$82.80	06/30/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	<input type="text" value="\$82.80"/>
					<u>ReqID:</u> 0000015687		
						<b>Item Total for Line # 27</b>	<input type="text" value="\$82.80"/>

**Total PO Amount**

**Authorized Signature** \_\_\_\_\_

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**06/20/2016**



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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature \_\_\_\_\_

*Frank C. Brown*

06/20/2016