



Texas Department of Insurance
Business Unit # 45400
Purchase Order # 16-1631

Payment Terms: NET30 Freight Terms: FOB Destination Ship Via: VNDR PCC: E Date: 05/27/16 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: SPIRAL BINDING COMPANY INC
PO Box 286
Totowa NJ 07511-0286
United States

Ship To: 2F0032 - Cameron Rd - Warehouse
7915 Cameron Road
Austin TX 78754
United States

Vendor ID: 1131872826 5

Bill To: Attn: Acctng - Mail Code 108-3A
P. O. Box 149104
Austin TX 78714-9104
United States

Purchaser: Andrea Toscano

Phone: 512/676-6142

Fax: 512/463-6159

Email: andrea.toscano@tdi.texas.gov

Fax:

Email: Invoices@tdi.texas.gov

PO Information:

Invoicing: To ensure prompt payment, the vendor must include the following information on all the invoices: (1) the above reference PO Number (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Certification: The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

Attachment "A-1" Terms and Conditions become part of this Purchase Order.

QUOTE DATE: 05/27/2016

QUOTE #: SQ169608

QUOTED BY: JEFF JONES | (512) 832-7902

jjones@spirallabinding.com

ENSURE PO# APPEARS ON INVOICE AND FORWARD TO: invoices@tdi.texas.gov

Authorized Signature

Handwritten signature of Andrea Toscano

05/27/2016



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 16-1631**

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Fastback Super Strip Binding Tape 11 inch, Black, Narrow Item# 56NFBBLACK 500 per carton	125/75	6.0000	CS	\$140.00	\$840.00	06/03/2016
							<b>Schedule Total</b> <input type="text" value="\$840.00"/>
					ReqID: 0000015889		
							<b>Item Total for Line # 1</b> <input type="text" value="\$840.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:  
<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*Andrea Toscano*

**05/27/2016**