



Texas Department of Insurance
Business Unit # 45400
Purchase Order # 16-1616

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **05/24/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: HILTON AUSTIN AIRPORT HOTEL
 9515 Hotel Drive
 Austin TX 78719
 United States

Ship To: 2M0003 - No Physical Shipment
 No Physical Shipment

Vendor ID: 1742908213 8

Purchaser: Chastity Marion
Phone: 512/676-6151
Fax: 512/463-6159
Email: chastity.marion@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
 P. O. Box 149104
 Austin TX 78714-9104
 United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

Vendor, Hilton Austin Airport, shall provide Meeting Rooms, Catering and Audio-Visual Equipment for the TDI-DWC Curriculum Review scheduled June 3, 2016.

Services shall be provided in accordance with this purchase order and the following document, incorporated herein by reference for all purposes: Hilton Austin Airport - TDI-DWC Confirmation Agreement, executed 5/25/16.

TDI-DWC Contact:
 Angelia Johnson, 512-804-4530, angelia.johnson@tdi.texas.gov
 Miriam Rubio, 512-804-4209, miriam.rubio@tdi.texas.gov

Hilton Contact:
 Heather Downing, 512-634-2163, heather.downing2@hilton.com

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

Authorized Signature

Chastity Marion, CTCM, CTAM

05/25/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	South Austin Taco Bar	961/15	20.0000	EA	\$25.00	\$500.00	06/03/2016
	Ship To:	2M0003					
		No Physical Shipment					
						Schedule Total	<input type="text" value="\$500.00"/>
					<u>ReqID:</u> 0000014625		
						Item Total for Line # 1	<input type="text" value="\$500.00"/>
2- 1	Gourmet Sandwich Board Buffet	961/15	20.0000	EA	\$32.00	\$640.00	06/03/2016
	Ship To:	2M0003					
		No Physical Shipment					
						Schedule Total	<input type="text" value="\$640.00"/>
					<u>ReqID:</u> 0000014625		
						Item Total for Line # 2	<input type="text" value="\$640.00"/>
3- 1	All day refreshments	961/15	20.0000	EA	\$23.00	\$460.00	06/03/2016
	Ship To:	2M0003					
		No Physical Shipment					
						Schedule Total	<input type="text" value="\$460.00"/>
					<u>ReqID:</u> 0000014625		
						Item Total for Line # 3	<input type="text" value="\$460.00"/>

Authorized Signature

Charity Major, CTCM, CTM

05/25/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
4- 1	Audio Visual Package Screen Cables	985/12	1.0000	DAY	\$418.50	\$418.50	06/03/2016
	Ship To:	2M0003					
		No Physical Shipment					
						Schedule Total	<input type="text" value="\$418.50"/>
					<u>ReqID:</u> 0000014625		
						Item Total for Line # 4	<input type="text" value="\$418.50"/>
5- 1	Internet Access	915/51	1.0000	DAY	\$90.00	\$90.00	06/03/2016
	Ship To:	2M0003					
		No Physical Shipment					
						Schedule Total	<input type="text" value="\$90.00"/>
					<u>ReqID:</u> 0000014625		
						Item Total for Line # 5	<input type="text" value="\$90.00"/>
6- 1	Power Package (12)	985/12	1.0000	DAY	\$270.00	\$270.00	06/03/2016
	Ship To:	2M0003					
		No Physical Shipment					
						Schedule Total	<input type="text" value="\$270.00"/>
					<u>ReqID:</u> 0000014625		
						Item Total for Line # 6	<input type="text" value="\$270.00"/>

Authorized Signature

Charity Major, CTCM, CTAM

05/25/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
7- 1	Service Food Charge 22%	961/15	1.0000	EA	\$352.00	\$352.00	06/03/2016
	Ship To:	2M0003					
		No Physical Shipment					
						Schedule Total	\$352.00
					ReqID: 0000014625		
						Item Total for Line # 7	\$352.00
8- 1	Service Charge A/V 22%	985/12	1.0000	EA	\$190.30	\$190.30	06/03/2016
	Ship To:	2M0003					
		No Physical Shipment					
						Schedule Total	\$190.30
					ReqID: 0000014625		
						Item Total for Line # 8	\$190.30
						Total PO Amount	\$2,920.80

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature
Charity Major, CTCM, CTAM
05/25/2016