



Texas Department of Insurance
Business Unit # 45400
Purchase Order # 16-1611

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **H** Date: **05/24/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: Citibank
 Travel Central Bill Acct CBA Payments
 PO Box 183173
 Columbus OH 43218-3173
United States

Ship To: 2H0002 - No Physical Shipment
 United States

Vendor ID: 1460358360 1

Bill To: Attn: Acctng - Mail Code 108-3A
 P. O. Box 149104
 Austin TX 78714-9104
 United States

Purchaser: Andrea Toscano
Phone: 512/676-6142
Fax: 512/463-6159
Email: andrea.toscano@tdi.texas.gov

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

This Purchase Order is processed for internal tracking and paying purposes only. This document will not be sent to the vendor.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Training: Difficult conversations - What's the worst that could happen follow link for purchasing information: https://www.resourcefulmanager.com/difficult-conversations-blueprint	924/16	1.0000	EA	\$67.00	\$67.00	05/24/2016
						Schedule Total	<input type="text" value="\$67.00"/>
						ReqID: 0000015571	
Training: Difficult conversations - What's the worst that could happen follow link for purchasing information: https://www.resourcefulmanager.com/difficult-conversations-blueprint						Item Total for Line # 1	<input type="text" value="\$67.00"/>
						Total PO Amount	<input type="text" value="\$67.00"/>

Authorized Signature

Andrea Toscano

05/24/2016



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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

Andrea Toscano

05/24/2016