



Texas Department of Insurance
Business Unit # 45400
Purchase Order # 16-1581
Purchase Order Change Notice (# 1)

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **05/18/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **06/09/16**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TYANN R OSBORN
 OSBORN CONSULTING GROUP LLC
 651 MARTIN RD
 DRIPPING SPRINGS TX 78620-3506
 United States

Ship To: 2M0001 - Metro Office
 7551 Metro Center Drive, Suite 100
 Austin TX 78744
 United States

Vendor ID: 7004936066 5

Bill To: Attn: Acctng - Mail Code 108-3A
 P. O. Box 149104
 Austin TX 78714-9104
 United States

Purchaser: Andrea Toscano
Phone: 512/676-6142
Fax: 512/463-6159
Email: andrea.toscano@tdi.texas.gov

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

Invoicing: To ensure prompt payment, the vendor must include the following information on all the invoices: (1) the above reference PO Number (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Certification: The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

Attachment "A-1" Terms and Conditions become part of this Purchase Order.

06/09/2016

POCN #1: Change was made to correct qty from 35 to 22 and pricing from \$15 to \$16.25 for line item #2

***** ENSURE PO# APPEARS ON INVOICE AND FORWARD TO: invoices@tdi.texas.gov *****

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Strengths Discovery Leadership workshop for executive retreat on June 8, 2016	961/56	1.0000	DAY	\$2,000.00	\$2,000.00	05/18/2016
						Schedule Total	\$2,000.00
					<u>ReqID:</u> 0000015596		
						Item Total for Line # 1	\$2,000.00

Authorized Signature

Andrea Toscano

06/09/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	Assessment	961/56	22.0000	EA	\$16.25	\$357.50	05/18/2016
						Schedule Total	<input type="text" value="\$357.50"/>
				ReqID:	0000015596		
						Item Total for Line # 2	<input type="text" value="\$357.50"/>
						Total PO Amount	<input type="text" value="\$2,357.50"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature
Andrea Toscano
06/09/2016