



Texas Department of Insurance
Business Unit # 45400
Purchase Order # 16-1574

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **H** Date: **05/17/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: Citibank
Travel Central Bill Acct CBA Payments
PO Box 183173
Columbus OH 43218-3173
United States

Ship To: 2F0032 - Cameron Rd - Warehouse
7915 Cameron Road
Austin TX 78754
United States

Vendor ID: 1460358360 1

Bill To: Attn: Acctng - Mail Code 108-3A
P. O. Box 149104
Austin TX 78714-9104
United States

Purchaser: Andrea Toscano

Phone: 512/676-6142

Fax: 512/463-6159

Email: andrea.toscano@tdi.texas.gov

Fax:

Email: Invoices@tdi.texas.gov

PO Information:

This Purchase Order is processed for internal tracking and paying purposes only. This document will not be sent to the vendor.

Authorized Signature

Andrea Toscano

05/17/2016



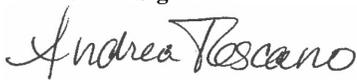
Texas Department of Insurance
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Exhibit Booth Fee: It's Time Texas Summit Date: August 1 - 2, 2016 Attendee: Falecia Rivers	963/64	1.0000	EA	\$350.00	\$350.00	05/17/2016
						Schedule Total	<input type="text" value="\$350.00"/>
						ReqID:	
						0000015143	
<p>Exhibit Booth Fee: It's Time Texas Summit Date: August 1 - 2, 2016 Attendee: Falecia Rivers</p> <p>Note to purchasing: Please see attached forms and link below to register employee on-line for the exhibit booth.</p> <p>Website Link:</p> <p>Can you please forward the attached form below to Legal? - Exhibitor Procedures and Regulations</p> <p>Exhibit booths are assigned on a first-come first-served basis.</p> <p>Vendor requires prepayment to be received by Friday, April 29, 2016 or sooner.</p> <p>Please contact Melissa Cammack at 512-533-9555 ext. 307 or email: Melissa@itstimetexas.org for the following information:</p> <p>-Make check payable to: -Where to mail payment: -Working website link to register employee on-line.</p> <p>Any question please call Gloria Neenan at 512-676-6214.</p>							
						Item Total for Line # 1	<input type="text" value="\$350.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

05/17/2016