



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 16-1544**

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **0** Date: **05/09/16** PO Method: **IA** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** EDUCATION SERVICE CENTER REGION 20  
1314 HINES  
SAN ANTONIO TX 782081816  
**United States**

**Ship To:** 2M0003 - No Physical Shipment  
No Physical Shipment

**Vendor ID:** 1741587461 3

**Bill To:** Attn: Acctng - Mail Code 108-3A  
P. O. Box 149104  
Austin TX 78714-9104  
United States

**Purchaser:** Chastity Marion  
**Phone:** 512/676-6151  
**Fax:** 512/463-6159  
**Email:** chastity.marion@tdi.texas.gov

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

PCC: None, Inter-Agency Agreement Contract (IAC) Act - Texas Government Code, Title 7, Chapter 771.

Region 20 Education Service Center (ESC) shall provide Meeting Rooms to the Texas Department of Insurance-Division of Workers' Compensation (TDI-DWC) for the San Antonio Regional Safety Summit on May 10, 2016.

**TDI-DWC Contacts:**

Denise Carmody, (512) 804-4626, denise.carmody@tdi.texas.gov  
Kim McDonald, (512) 804-4610, kim.mcdonald@tdi.texas.gov

**Region 20 ESC Contact:**

Mary Neitzel, 210-370-5673, mary.neitzel@esc20.net

**Invoicing.** To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

**Certification.** The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

**Authorized Signature**

*Chastity Marion, CTCM, CTAM*

**05/09/2016**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date	
1- 1	San Antonio VENUE: Two rooms for Workplace Safety Regional Seminar on May 10, 2016 from 7:30 am-4:30 pm.	971/65	1.0000	LOT	\$400.00	\$400.00	05/10/2016	
	Ship To:	2M0003						
		No Physical Shipment						
						<b>Schedule Total</b>	<input type="text" value="\$400.00"/>	
					<u>ReqID:</u> 0000014443			
	2 rooms (Kerr and Kinney) with classroom style seating for at least 30 in each - \$200 per room -projector and projector screen in each room						<b>Item Total for Line # 1</b>	<input type="text" value="\$400.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:  
<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*Charity Major, CTCM, CTAM*

**05/09/2016**