



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 16-1509**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **05/03/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** SHARON RUTH PIKE DBA CAPITOL RUBBER STAM  
 3314 S CONGRESS AVE  
 AUSTIN TX 787046441  
 United States

**Ship To:** 2F0032 - Cameron Rd - Warehouse  
 7915 Cameron Road  
 Austin TX 78754  
 United States

**Vendor ID:** 1742480068 2

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Purchaser:** Andrea Toscano  
**Phone:** 512/676-6142  
**Fax:** 512/463-6159  
**Email:** andrea.toscano@tdi.texas.gov

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

Invoicing: To ensure prompt payment, the vendor must include the following information on all the invoices: (1) the above reference PO Number (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Certification: The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

Attachment "A-1" Terms and Conditions become part of this Purchase Order.

\*\*\*\*\*  
 QUOTE DATE: 05/03/2016  
 QUOTE #: EMAIL  
 QUOTED BY: LORA HEGWOOD | (512) 447-0335  
 orders@capstamp.com  
 \*\*\*\*\*

\*\*\*\*\* ENSURE PO# APPEARS ON INVOICE AND FORWARD TO: invoices@tdi.texas.gov \*\*\*\*\*

**Authorized Signature**

*Andrea Toscano*

**05/03/2016**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Pre- Ink ECO Stock Stamp "CONFIDENTIAL" (Red)- Impression Size 1/2" x 1-5/8 for \$11.90 each. We are ordering 38 of them, to each employee.  DISREGARD THIS LINE.	615/77	38.0000	EA	\$0.00	\$0.00	05/03/2016
						<b>Schedule Total</b>	<input type="text" value="\$0.00"/>
						ReqID: 0000015565	
						<b>Item Total for Line # 1</b>	<input type="text" value="\$0.00"/>
2- 1	Refill RED ink  ESTIMATED DELIVERY DATE: 05/17/2016	615/77	4.0000	EA	\$10.00	\$40.00	05/03/2016
						<b>Schedule Total</b>	<input type="text" value="\$40.00"/>
						ReqID: 0000015565	
						<b>Item Total for Line # 2</b>	<input type="text" value="\$40.00"/>
3- 1	N36 Single Line Stamp 3/16" x 1-7/16" mail code stamp to read Mail Code 110-1A, request it to be in BLUE INK  STAMP: \$17.00 SHIPPING: \$5.00 TOTAL: \$22.00 each  ESTIMATED DELIVERY DATE: 05/17/2016	615/77	2.0000	EA	\$22.00	\$44.00	05/03/2016
						<b>Schedule Total</b>	<input type="text" value="\$44.00"/>
						ReqID: 0000015565	
N36 Single Line Stamp 3/16" x 1-7/16" mail code stamp to read Mail Code 110-1A, request it to be in blue or purple ink.						<b>Item Total for Line # 3</b>	<input type="text" value="\$44.00"/>

Authorized Signature

*Andrea Toscano*

**05/03/2016**



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**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*Andrea Toscano*

**05/03/2016**