



Texas Department of Insurance
Business Unit # 45400
Purchase Order # 16-1461

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **04/22/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ADR Services International
 11323 Olympia Dr
 Houston TX 77077-6417
 United States

Ship To: 2M0001 - Metro Office
 7551 Metro Center Drive, Suite 100
 Austin TX 78744
 United States

Vendor ID: 1760390335 6

Purchaser: JoAnn Johnson
Phone: 512/676-6150
Fax: 512/463-6159
Email: joann.johnson@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
 P. O. Box 149104
 Austin TX 78714-9104
 United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

Alternative Dispute Resolution Services International, Inc.
 Mediation training for newly hired Benefit Review Officer Brenna Arredondo
 Course: Basic Mediation Training Online
 1-866-978-5123 National
 1-512-377-6300 Austin Texas
 www.mediators.bz

Invoicing: To ensure prompt payment, the vendor must include the following information on all the invoices: (1) the above reference PO Number (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Mediation training for newly hired Benefit Review Officer Brenna Arredondo Course: Basic Mediation Training Online	963/39	1.0000	EA	\$310.95	\$310.95	04/22/2016
						Schedule Total	\$310.95
				<u>ReqID:</u>			
				0000015547			
						Item Total for Line # 1	\$310.95
						Total PO Amount	\$310.95

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

JoAnn Johnson, CFP

04/22/2016



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The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

Jean Johnson, CFP

04/22/2016