



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 16-1419**

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **H** Date: **04/13/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** Citibank  
Travel Central Bill Acct CBA Payments  
PO Box 183173  
Columbus OH 43218-3173  
**United States**

**Ship To:** 2M0004 - Shipping Instructions in PO  
Shipping Instructions in PO  
United States

**Vendor ID:** 1460358360 1

**Bill To:** Attn: Acctng - Mail Code 108-3A  
P. O. Box 149104  
Austin TX 78714-9104  
United States

**Purchaser:** JoAnn Johnson  
**Phone:** 512/676-6150  
**Fax:** 512/463-6159  
**Email:** joann.johnson@tdi.texas.gov

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

Driving Safety Course  
for Todd Dansbee

TDI has determined an advance payment is required due to the following circumstances: A state agency may make an advance payment to a vendor who is selling specialized or proprietary goods or services to the agency if the vendor requires the payment to be made in advance. (reference State of Texas Purchase Policies and Procedures Guide, Chapter 2, Section 2.002).

Authorized Signature

*JoAnn Johnson, VP*

04/22/2016



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 16-1419**

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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1- 1	Driving Safety Course	963/64	1.0000	EA	\$25.00	\$25.00	04/13/2016
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Schedule Total

ReqID:  
0000015463

Todd Dansbee, as an employee who drives to conduct state business and must maintain a "qualified" driving status, is required to take a Driver's Safety Training Class in accordance with TDI's Driver and Traffic Safety Policy.

WEBSITE-  
[http://www.funticketdismissal.com/?utm\\_source=txacs](http://www.funticketdismissal.com/?utm_source=txacs)

NAME-  
Fun Ticket Dismissal Online Driving Course  
TEA Approved

SCHOOL-  
CP280

CP#  
C2861

PHONE-  
800-600-7815

CONTACT INFO: TODD DANSBEE  
Dallas Field Office (800) 252-7031 x 32504

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

*Gara Johnson, CPP*

04/22/2016