



Texas Department of Insurance
Purchase Order # 45400 16-1309
CHANGE ORDER - REPRINT

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **03/21/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **03/24/16**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: Intrepid Technical Services Inc
Serv/ Right
5350 Shawnee Rd STE 250
Alexandria VA 22312-2325
United States

Ship To: 2M0004
Shipping Instructions in PO
United States

Vendor ID: 1541753487

Purchaser: JoAnn Johnson
Phone: 512/676-6150
Fax: 512/463-6159
Email: joann.johnson@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
P. O. Box 149104
Austin TX 78714-9104
United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:
Service Request : SO374525

for paper shredder located at the San Angelo field office

Shredder makes grinding sounds when paper is shredded, sounds like blade is coming loose.
Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.
3/24/2016, POCN 1, Change to VID 1541753487. JJ

Authorized Signature

03/24/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Service Request : for paper shredder located at the San Angelo field office	936/48	1.0000	EA	500.00000	500.00	03/21/2016
						Schedule Total	<input type="text" value="500.00"/>
				ReqID: 0000015379			
Shredder makes grinding sounds when paper is shredded, sounds like blade is coming loose.							
FIELD OFFICE CONTACT: Andie Rojas (800) 252 - 7031 ext 32820							
* RECOMMENDED VENDOR AUTHORIZED BY FELLOWES: ServRight * see attachment for more info							
						Item Total for Line # 1	<input type="text" value="500.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:
 The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

 03/24/2016