



Texas Department of Insurance
Purchase Order # 45400 16-1273

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **03/15/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ADVANCED OFFICE SYSTEMS INC
 10692 HADDINGTON DR
 HOUSTON TX 770433229
 United States

Ship To: 2F0032
 7915 Cameron Road
 Austin TX 78754
 United States

Vendor ID: 1741869908

Purchaser: James Ray Kelldorf
Phone: 512/676-6149
Fax: 512/463-6159
Email: james.kelldorf@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
 P. O. Box 149104
 Austin TX 78714-9104
 United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

Invoicing: To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified. Attachment "A-1" Terms and Conditions become part of this Purchase Order.

**** Our accounting department is going paperless. Invoices may be emailed to invoices@tdi.texas.gov****

Quantities are estimated: TDI does not guarantee to purchase any minimum or maximum quantity. TDI reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All Purchase Order Change Notice (POCN) will be issued by TDI Purchasing Section.

Delivery to warehouse needs be scheduled M-F, between the hours of 1:00pm - 4:00pm. Warehouse contact: Otis Jones (512) 585-0940.

Note available from TIBH or on contract.

Vendor contact:
 Peter Scalzitti
 Advanced Office Systems, Inc.
 Advanced Vertical Storage Solutions
 www.advanced-sys.com

pscalz pscalz@advanced-sys.com

Authorized Signature
James Kelldorf, CTPM
03/15/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Case Jackets Cat. No. KA-2520004R Price includes \$120.00 shipping costs.	615/37	2.0000	CTN	538.00000	1076.00	03/15/2016
						Schedule Total	<input type="text" value="1076.00"/>
						ReqID: 0000015323	
						Item Total for Line # 1	<input type="text" value="1076.00"/>
						Total PO Amount	<input type="text" value="1076.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:
 The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature
James Kellogg, CTPM

03/15/2016