



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 16-1215**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **H** Date: **03/08/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** Citibank  
 Travel Central Bill Acct CBA Payments  
 PO Box 183173  
 Columbus OH 43218-3173  
**United States**

**Ship To:** 2F0032 - Cameron Rd - Warehouse  
 7915 Cameron Road  
 Austin TX 78754  
 United States

**Vendor ID:** 1460358360 1

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Purchaser:** JoAnn Johnson  
**Phone:** 512/676-6150  
**Fax:** 512/463-6159  
**Email:** joann.johnson@tdi.texas.gov

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

RUSH - IRES FOUNDATION 2016 SCHOOL  
 REGISTER BY 3/10/16 FOR \$495 OTHERWISE WILL BE ANOTHER \$100  
 LEAH GILLUM  
 Confirmation # 498815461

TDI has determined an advance payment is required due to the following circumstances: A state agency may make an advance payment to a vendor who is selling specialized or proprietary goods or services to the agency if the vendor requires the payment to be made in advance. (reference State of Texas Purchase Policies and Procedures Guide, Chapter 2, Section 2.002).

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date	
1- 1	RUSH - IRES FOUNDATION 2016 SCHOOL REGISTER BY 3/10/16 FOR \$495 OTHERWISE WILL BE ANOTHER \$100 LEAH GILLUM	963/64	1.0000	EA	\$495.00	\$495.00	03/08/2016	
						<b>Schedule Total</b>	<input type="text" value="\$495.00"/>	
				<u>ReqID:</u>				
				0000015303				
RUSH - IRES FOUNDATION 2016 SCHOOL IN SAN ANTONIO, TEXAS ON APRIL 17 THRU 19, 2016 REGISTRATION BY MARCH 10, 2016 LEAH GILLUM							<b>Item Total for Line # 1</b>	<input type="text" value="\$495.00"/>

**Authorized Signature**

*JoAnn Johnson, CFP*

**04/28/2016**



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**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*Jean Johnson, CFP*

**04/28/2016**