



**Texas Department of Insurance**  
**Purchase Order # 45400 16-1076**  
**CHANGE ORDER - REPRINT**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **H** Date: **02/12/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **02/29/16**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** Citibank  
 Travel Central Bill Acct CBA Payments  
 PO Box 183173  
 Columbus OH 43218-3173  
 United States

**Ship To:** 2F0032  
 7915 Cameron Road  
 Austin TX 78754  
 United States

**Vendor ID:** 1460358360

**Purchaser:** 512/676-6142  
**Phone:** 512/463-6159  
**Fax:** andrea.toscano@tdi.texas.gov  
**Email:**

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

2016 National Tornado Summit Conference  
 Date: February 29th - March 2nd, 2016  
 Attendee: John Plent  
 Ph: 512-676-6271  
 Email: john.plent@tdi.texas.gov

Attendee: David Taylor  
 Ph: 512-406-8515  
 Email: david.taylor@tdi.texas.gov

TDI has determined an advance payment is required due to the following circumstances: A state agency may make an advance payment to a vendor who is selling specialized or proprietary goods or services to the agency if the vendor requires the payment to be made in advance. (reference State of Texas Purchase Policies and Procedures Guide, Chapter 2, Section 2.002).

02/29/2016  
 POCN #1: Change was made to add line items #3 and #4.

**Authorized Signature**

*Andrea Toscano*

**02/29/2016**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	2016 National Tornado Summit Conference Date: February 29th - March 2nd, 2016 Attendee: John Plent	963/64	1.0000	EA	149.00000	149.00	02/12/2016
						<b>Schedule Total</b>	<input type="text" value="149.00"/>
						<u>ReqID:</u> 0000015070	
						<b>Item Total for Line # 1</b>	<input type="text" value="149.00"/>

Authorized Signature

*Andrea Toscano*

02/29/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	2016 National Tornado Summit Conference Date: February 29th - March 2nd, 2016 Attendee: David Taylor	963/64	1.0000	EA	149.00000	149.00	02/12/2016
						<b>Schedule Total</b>	149.00
<p align="right">ReqID: 0000015070</p> <p>2016 National Tornado Summit Conference Date: February 29th - March 2nd, 2016 Attendees: John Plent and David Taylor</p> <p>Note to purchasing: Please see attached forms and link below to register employees on-line for the conference. Website Link: <a href="http://www.tornadosummit.org/register.php">http://www.tornadosummit.org/register.php</a></p> <p>Exhibit booths are assigned on a first-come first-served basis. Vendor requires prepayment to be received by Friday, February 19, 2016 or sooner.</p> <p>Make check payable to: UCO - National Tornado Summit</p> <p>Please mail check and completed 2016 Forms to: University of Central Oklahoma Attn: Customized Education 100 North University Drive, Box 143 Edmond, Oklahoma 73034</p> <p>For additional information: Phone: 405-974-5306 Email: ce@uco.edu</p>							
						<b>Item Total for Line # 2</b>	149.00

Authorized Signature

*Andrea Toscano*

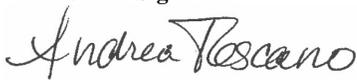
**02/29/2016**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	<b>This Purchase Requisition is to increase PO#16-1076 by \$400.00. Effective 02/29/16.</b>	005/05	<b>1.0000</b>	EA	<b>200.00000</b>	<b>200.000</b>	<b>02/29/2016</b>
	<b>Attendee: John Plent</b>						
	<b>Additional: \$200.00</b>						
						<b>Schedule Total</b>	<input type="text" value="200.00"/>
					<u>ReqID:</u> 0000015258		
						<b>Item Total for Line # 3</b>	<input type="text" value="200.00"/>
4- 1	<b>This Purchase Requisition is to increase PO#16-1076 by \$400.00. Effective 02/29/16.</b>	005/05	<b>1.0000</b>	EA	<b>200.00000</b>	<b>200.000</b>	<b>02/29/2016</b>
	<b>Attendee: David Taylor</b>						
	<b>Additional: \$200.00</b>						
						<b>Schedule Total</b>	<input type="text" value="200.00"/>
					<u>ReqID:</u> 0000015258		
	2016 National Tornado Summit Conference Date: February 29th - March 2nd, 2016 Attendees: John Plent and David Taylor						
	Note to purchasing: TDI missed the early registration deadline, now each registration is: \$325.00 per person, instead of \$149.00 per person. Can you please increase PO#16-1076 an additional \$400.00?						
	John Plent - Dept. ID: 40751 - \$200.00 David Taylor - Dept. ID: 40651 - \$200.00 Total: \$400.00						
						<b>Item Total for Line # 4</b>	<input type="text" value="200.00"/>
						<b>Total PO Amount</b>	<input type="text" value="698.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

**Authorized Signature**  
  
02/29/2016



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**Terms and Conditions:**

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*Andrea Toscano*

**02/29/2016**