



**Texas Department of Insurance**  
**Purchase Order # 45400 16-1058**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **02/09/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** PRESTO LETTER OPENER CO  
 PO BOX 440217  
 MIAMI FL 331440217  
 United States

**Ship To:** 2F0032  
 7915 Cameron Road  
 Austin TX 78754  
 United States

**Vendor ID:** 1591865606

**Purchaser:** Andrea Toscano  
**Phone:** 512/676-6142  
**Fax:** 512/463-6159  
**Email:** andrea.toscano@tdi.texas.gov

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

Invoicing: To ensure prompt payment, the vendor must include the following information on all the invoices: (1) the above reference PO Number (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Certification: The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

Attachment "A-1" Terms and Conditions become part of this Purchase Order.  
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 \*\*\*\*\* ENSURE PO# APPEARS ON INVOICE AND FORWARD TO: invoices@tdi.texas.gov \*\*\*\*\*

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Presto Letter Openers for Mail Style opener 2- 7/8x1/8x1/4 by Rogers	615/53	150.0000	EA	1.64000	246.00	02/16/2016
						ESTIMATED DELIVERY DATE: 02/16/2016	
						<b>Schedule Total</b>	246.00
						ReqID: 0000015105	
						<b>Item Total for Line # 1</b>	246.00
						<b>Total PO Amount</b>	246.00

**Authorized Signature**  
  
**02/09/2016**



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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

**Terms and Conditions:**

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*Andrea Toscano*

**02/09/2016**