



Texas Department of Insurance
Purchase Order # 45400 16-0899

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **H** Date: **01/14/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: Citibank
Travel Central Bill Acct CBA Payments
PO Box 183173
Columbus OH 43218-3173
United States

Ship To: 2F0032
7915 Cameron Road
Austin TX 78754
United States

Vendor ID: 1460358360

Purchaser: JoAnn Johnson
Phone: 512/676-6150
Fax: 512/463-6159
Email: joann.johnson@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
P. O. Box 149104
Austin TX 78714-9104
United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

Analyzing Bank Records
Workbook - Self-Study Course
For Lorraine Jones Member # 647112 and Shirley Koester Member # 648407
CPE Credit: 8
Course Level: Basic
Prerequisite: None

TDI has determined an advance payment is required due to the following circumstances: A state agency may make an advance payment to a vendor who is selling specialized or proprietary goods or services to the agency if the vendor requires the payment to be made in advance. (reference State of Texas Purchase Policies and Procedures Guide, Chapter 2, Section 2.002).

Authorized Signature

JoAnn Johnson, CFP

01/14/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Analyzing Bank Records Workbook - Self-Study Course For Lorraine Jones and Shirley Koester CPE Credit: 8 Course Level: Basic Prerequisite: None	715/10	2.0000	EA	99.00000	198.00	01/25/2016
						Schedule Total	<input type="text" value="198.00"/>
						<u>ReqID:</u> 0000014936	
Website Link: http://www.acfe.com/selfstudy.aspx?id=2745							
See attached.						Item Total for Line # 1	<input type="text" value="198.00"/>
2- 1	Shipping	962/86	1.0000	EA	25.00000	25.00	01/25/2016
						Schedule Total	<input type="text" value="25.00"/>
						<u>ReqID:</u> 0000014936	
						Item Total for Line # 2	<input type="text" value="25.00"/>
						Total PO Amount	<input type="text" value="223.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:
 The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

01/14/2016