



Texas Department of Insurance
Purchase Order # 45400 16-0894

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **H** Date: **01/14/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: Citibank
 Travel Central Bill Acct CBA Payments
 PO Box 183173
 Columbus OH 43218-3173
 United States

Ship To: 2F0032
 7915 Cameron Road
 Austin TX 78754
 United States

Vendor ID: 1460358360

Purchaser: JoAnn Johnson
Phone: 512/676-6150
Fax: 512/463-6159
Email: joann.johnson@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
 P. O. Box 149104
 Austin TX 78714-9104
 United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

Annual Membership dues for Institute of Internal Auditors for Tammara West, Member # 1373339. This group membership is adding Tammara West from our existing membership at a pro-rated amount of 52.08 from Jan 4, 2015 thru May 31, 2016.

TDI has determined an advance payment is required due to the following circumstances: A state agency may make an advance payment to a vendor who is selling specialized or proprietary goods or services to the agency if the vendor requires the payment to be made in advance. (reference State of Texas Purchase Policies and Procedures Guide, Chapter 2, Section 2.002).

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Annual Membership dues for Institute of Internal Auditors for Tammara West, Member # 1373339. This group membership is adding Tammara West from our existing membership (Req # 12985) at a pro-rated amount of 52.08 from Jan 4, 2015 thru May 31, 2016.	963/48	1.0000	YR	52.08000	52.08	01/18/2016
						Schedule Total	52.08
					<u>ReqID:</u> 0000014958		
See attached invoice.						Item Total for Line # 1	52.08

Authorized Signature

JoAnn Johnson, CFP

01/14/2016



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Purchase Order # 45400 16-0894

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

Jean Johnson, CFP

01/14/2016