



Texas Department of Insurance
Purchase Order # 45400 16-0737

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **12/03/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: C-Serve Commercial Services
Common Services Inc
15400 Long vista Dr Ste 102
Austin TX 78728-3830
United States

Ship To: 2H0002
United States

Vendor ID: 1204887248

Purchaser: Michael Fuentes
Phone: 512/676-6145
Email: Michael.Fuentes@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
P. O. Box 149104
Austin TX 78714-9104
United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:
Purchase Order in accordance with agreed terms updated on Quote#3404
NOTE: Move cannot begin until notified by Christina McClaferty with TDI who will schedule and coordinate move.
Vendor Contact: Chelsea
quotes@cservaustin.com
512-535-5016
Agency Contact: Christina McClaferty
Christina.McClaferty@tdi.texas.gov
512-676-6127
Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Authorized Signature

Michael Fuentes, CTPM

12/03/2015

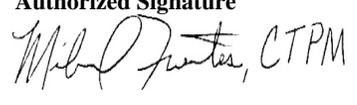


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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Modular Re-configuration Remove the stations from the 13th floor and store on site. Remove the stations on the 5th floor and relocate to the 13th floor and assemble in the location of the stations that were removed.	962/56	1.0000	EA	862.50000	862.50	12/03/2015
						Schedule Total	<input type="text" value="862.50"/>
						<u>ReqID:</u> 0000014669	
						Item Total for Line # 1	<input type="text" value="862.50"/>
						Total PO Amount	<input type="text" value="862.50"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:
 The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

12/03/2015