



**Texas Department of Insurance**  
**Purchase Order # 45400 16-0614**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **H** Date: **11/06/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** Citibank  
Travel Central Bill Acct CBA Payments  
PO Box 183173  
Columbus OH 43218-3173  
United States

**Ship To:** 2F0032  
7915 Cameron Road  
Austin TX 78754  
United States

**Vendor ID:** 1460358360

**Purchaser:** JoAnn Johnson  
**Phone:** 512/676-6150  
**Fax:** 512/463-6159  
**Email:** joann.johnson@tdi.texas.gov

**Bill To:** Attn: Acctng - Mail Code 108-3A  
P. O. Box 149104  
Austin TX 78714-9104  
United States

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**  
one year online subscription to survey monkey.  
INVOICE # 25517068 paid by credit card 11/06/2015  
www.surveymonkey.com  
January 1, 2016- December 31, 2016  
Gold Plan  
Kim McNair  
  
TDI has determined an advance payment is required due to the following circumstances: A state agency may make an advance payment to a vendor who is selling specialized or proprietary goods or services to the agency if the vendor requires the payment to be made in advance. (reference State of Texas Purchase Policies and Procedures Guide, Chapter 2, Section 2.002).

**Authorized Signature**

**11/06/2015**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	one year online subscription to survey monkey.  www.surveymonkey.com  January 1, 2016- December 31, 2016  Gold Plan	956/38	1.0000	YR	300.00000	300.00	11/27/2015
						<b>Schedule Total</b>	<input type="text" value="300.00"/>
						<b>ReqID:</b> 0000014608	
logon info: kim.mcnair@tdi.state.tx.us password: adminops						<b>Item Total for Line # 1</b>	<input type="text" value="300.00"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

**Terms and Conditions:**  
 The Purchase Order Terms and Conditions can be found at:  
<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**  
  
**11/06/2015**