



**Texas Department of Insurance**  
**Purchase Order # 45400 16-0603**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **H** Date: **11/04/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** Citibank  
Travel Central Bill Acct CBA Payments  
PO Box 183173  
Columbus OH 43218-3173  
United States

**Ship To:** 2M0001  
7551 Metro Center Drive, Suite 100  
Austin TX 78744  
United States

**Vendor ID:** 1460358360

**Purchaser:** JoAnn Johnson  
**Phone:** 512/676-6150  
**Fax:** 512/463-6159  
**Email:** joann.johnson@tdi.texas.gov

**Bill To:** Attn: Acctng - Mail Code 108-3A  
P. O. Box 149104  
Austin TX 78714-9104  
United States

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**  
BOOK  
The Craft of Scientific Presentations (Second Edition)  
by: Michael Alley.  
ISBN: 978-1-4419-8278-0  
BN QUOTE 194499  
TDI has determined an advance payment is required due to the following circumstances: A state agency may make an advance payment to a vendor who is selling specialized or proprietary goods or services to the agency if the vendor requires the payment to be made in advance. (reference State of Texas Purchase Policies and Procedures Guide, Chapter 2, Section 2.002).

**Authorized Signature**

**11/05/2015**



**Texas Department of Insurance**  
**Purchase Order # 45400 16-0603**

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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1- 1	For: Mary-Rose Fisher  Order: The Craft of Scientific Presentations (Second Edition) by: Michael Alley.  This theory is being incorporated into the new slides for DDO&O and she needs a reference book close at hand.	715/10	1.0000	EA	27.96000	27.96	11/16/2015
						<b>Schedule Total</b>	27.96
						<b>ReqID:</b> 0000014591	
						<b>Item Total for Line # 1</b>	27.96

**Total PO Amount** 27.96

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

**Terms and Conditions:**  
 The Purchase Order Terms and Conditions can be found at:  
<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**  
  
**11/05/2015**