



**Texas Department of Insurance**  
**Purchase Order # 45400 16-0574**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **H** Date: **10/28/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** Citibank  
 Travel Central Bill Acct CBA Payments  
 PO Box 183173  
 Columbus OH 43218-3173  
 United States

**Ship To:** 2M0001  
 7551 Metro Center Drive, Suite 100  
 Austin TX 78744  
 United States

**Vendor ID:** 1460358360

**Purchaser:** JoAnn Johnson  
**Phone:** 512/676-6150  
**Fax:** 512/463-6159  
**Email:** joann.johnson@tdi.texas.gov

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

Registration Fee AESC non member conference registration.  
 2015 AESC 3rd Annual Oilfield Trucking Conference  
 Attendee: Karen Puckett  
 512-804-5020  
 kare.puckett@tdi.texas.gov

Nov. 17-19, 2015  
 Hilton Hotel Downtown  
 Fort Worth, Texas

TDI has determined an advance payment is required due to the following circumstances: A state agency may make an advance payment to a vendor who is selling specialized or proprietary goods or services to the agency if the vendor requires the payment to be made in advance. (reference State of Texas Purchase Policies and Procedures Guide, Chapter 2, Section 2.002).

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	AESC non member conference registration. (see attached link to register).	963/64	1.0000	EA	325.00000	325.00	11/09/2015
						<b>Schedule Total</b>	<input type="text" value="325.00"/>
					<u>ReqID:</u> 0000014535		
						<b>Item Total for Line # 1</b>	<input type="text" value="325.00"/>
						<b>Total PO Amount</b>	<input type="text" value="325.00"/>

**Authorized Signature**

*JoAnn Johnson, CFP*

**10/28/2015**



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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

**Terms and Conditions:**

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*Jean Johnson, CFP*

**10/28/2015**