



**Texas Department of Insurance**  
**Purchase Order # 45400 16-0558**  
**CHANGE ORDER - REPRINT**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **H** Date: **10/26/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **01/04/16**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** Citibank  
 Travel Central Bill Acct CBA Payments  
 PO Box 183173  
 Columbus OH 43218-3173  
 United States

**Ship To:** 2F0032  
 7915 Cameron Road  
 Austin TX 78754  
 United States

**Vendor ID:** 1460358360

**Purchaser:** JoAnn Johnson  
**Phone:** 512/676-6150  
**Fax:** 512/463-6159  
**Email:** joann.johnson@tdi.texas.gov

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

PMP online training for Tiffany Sloane, Line 1 receipt # 3173793 Online  
 PMP Exam Formula Guide, Line 2 receipt # 3173754 Online  
 Project Management Body of Knowledge (PMBOK Guide), Line 3 ORDER # 14500772 Phone Linda  
 Line 3 has shipping included in price

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

11/03/2015, POCN 1, Separate PO lines for different PMI ordering Depts. per the email message below.JJ  
 Please note that our book orders are separately processed and shipped from our PMI Book Service Center.  
 You can contact them directly if you have any questions.  
 PMI Book Service Center  
 Hours: 9:00a.m. - 5:00p.m. Eastern Time  
 Phone: 1-866-276-4764 (within the U.S. or Canada) or +1-770-280-4129 (globally)  
 Fax: +1-770-280-4113  
 E-Mail:info@bookorders.pmi.org

All other requests about eLearning courses, membership, certification, etc. are handled by our customer service at the Global Operations Center.  
 14 Campus Boulevard  
 Newtown Square, PA 19073-3299 USA  
 E-mail: customercare@pmi.org (preferred method)  
 Toll number: +1-610-356-4600

Toll free number: 1-855-746-4849  
 01/04/2016, POCN 1, Add \$0.99 cents to line 1 to match invoiced amount of \$229.99. JJ

**Authorized Signature**  
  
**01/07/2016**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	PMP online training for Tiffany Sloane	963/64	1.0000	EA	229.99000	229.990	11/16/2015
						<b>Schedule Total</b>	<input type="text" value="229.99"/>
						<u>ReqID:</u> 0000014538	
<p>PM Prep Cast Elite online program:  <a href="https://www.project-management-prepcast.com/pmp-exam/the-pm-prepcast/order-pm-prepcast">https://www.project-management-prepcast.com/pmp-exam/the-pm-prepcast/order-pm-prepcast</a>            (see attached for more information and links to materials)</p>							
						<b>Item Total for Line # 1</b>	<input type="text" value="229.99"/>
2- 1	PMP Exam Formula Guide	715/10	1.0000	EA	29.99000	29.99	11/16/2015
						<b>Schedule Total</b>	<input type="text" value="29.99"/>
						<u>ReqID:</u> 0000014538	
<p>The PM Formulas:  <a href="https://www.project-management-prepcast.com/pmp-exam/the-pm-formulas">https://www.project-management-prepcast.com/pmp-exam/the-pm-formulas</a>            (see attached for ordering info)</p>							
						<b>Item Total for Line # 2</b>	<input type="text" value="29.99"/>
3- 1	Project Management Body of Knowledge (PMBOK Guide)	715/10	1.0000	EA	65.95000	65.95	11/16/2015
						<b>Schedule Total</b>	<input type="text" value="65.95"/>
						<u>ReqID:</u> 0000014538	
<p>PMBOK 5th Edition (paperback)  <a href="http://www.pmi.org/PMBOK-Guide-and-Standards/pmbok-guide.aspx">http://www.pmi.org/PMBOK-Guide-and-Standards/pmbok-guide.aspx</a>            (see attached for ordering info)</p>							
						<b>Item Total for Line # 3</b>	<input type="text" value="65.95"/>
						<b>Total PO Amount</b>	<input type="text" value="325.93"/>

**Authorized Signature**

*Jean Johnson, CFP*

**01/07/2016**



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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

**Terms and Conditions:**

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*Jean Johnson, CFP*

**01/07/2016**