



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 16-0547**  
**Purchase Order Change Notice (# 1)**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **10/22/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **04/28/16**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** KYLE BABICK PHD  
 8340 Meadow Rd Ste 134  
 DALLAS TX 75231-4280  
 United States

**Ship To:** 2M0001 - Metro Office  
 7551 Metro Center Drive, Suite 100  
 Austin TX 78744  
 United States

**Vendor ID:** 1752457807 1

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Purchaser:** JoAnn Johnson  
**Phone:** 512/676-6150  
**Fax:** 512/463-6159  
**Email:** joann.johnson@tdi.texas.gov

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

Subject Matter Expert  
 Designated Doctor Subject Matter Expert to provide services for the Curriculum Review Meeting on June 3, 2016  
 The Purchase Order is processed for internal tracking and paying purposes only. This document will not be sent to the vendor.

Reference fee confirmation email from Miriam Rubio on 10/26/2015

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

The Curriculum Review date has changed from January 29, 2016 to June 3, 2016. The following POs have been issued for the January 29, 2016 date, please update the POs to June 3, 2016:  
 4/28/2016, POCN 1, Zero the dollars on this PO to liquidate the fy16 encumbrance \$ 450.00. JJ

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Subject Matter Expert	924/78	3.0000	HR	\$0.00	\$0.00	11/02/2015
						<b>Schedule Total</b>	\$0.00
					<u>ReqID:</u> 0000014546		
						<b>Item Total for Line # 1</b>	\$0.00

**Authorized Signature**

*JoAnn Johnson, CFP*

**04/28/2016**



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All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*Jean Johnson, CFP*

**04/28/2016**