



Texas Department of Insurance
Purchase Order # 45400 16-0488

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **0** Date: **10/14/15** PO Method: **IA** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: REGION XVI EDUCATION SERVICE CENTER
5800 BELL ST
AMARILLO TX 791096230
United States

Ship To: 2M0003
No Physical Shipment

Vendor ID: 1751246760

Purchaser: Chastity Marion
Phone: 512/676-6151
Fax: 512/463-6159
Email: chastity.marion@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
P. O. Box 149104
Austin TX 78714-9104
United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

PCC: None, Inter-Agency Agreement Contract (IAC) Act - Texas Government Code, Title 7, Chapter 771.

Vendor, Region 16 Education Service Center (ESC) shall provide Meeting Rooms and Audio Visual Equipment for the Texas Department of Insurance-Division of Workers' Compensation (TDI-DWC) Workplace Safety Regional Safety Seminar, scheduled October 20, 2015.

Services shall be provided in accordance with the Region 16 ESC and TDI-DWC Application/Agreement executed 9/22/15, incorporated into this PO by reference.

TDI-DWC Contact:
Allysa Lee, (512) 804-4610, allyssa.lee@tdi.texas.gov

ESC16 Contact:
Carol Braudt, (806) 677-5063, carol.braudt@esc16.net

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

Authorized Signature

Chastity Marion, CTCM, CTAM

10/14/2015



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Amarillo VENUE: One room for Workplace Safety Regional Seminar on October 20, 2015 from 8am-4:30pm.	971/65	1.0000	EA	175.00000	175.00	10/20/2015
	Ship To:	2M0003 No Physical Shipment					
						Schedule Total	<input type="text" value="175.00"/>
					ReqID: 0000013566		
	-1 rooms with classroom style seating for 30 -projector screen in each room -custodial fee: \$18.00 -technology staff fee: \$23.00 -complimentary coffee, tea and water					Item Total for Line # 1	<input type="text" value="175.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:
 The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature
Charity Major, CTCM, CTAM
10/14/2015