



**Texas Department of Insurance**  
**Purchase Order # 45400 16-0437**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **H** Date: **10/01/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** Citibank  
Travel Central Bill Acct CBA Payments  
PO Box 183173  
Columbus OH 43218-3173  
United States

**Ship To:** 2F0032  
7915 Cameron Road  
Austin TX 78754  
United States

**Vendor ID:** 1460358360

**Purchaser:** JoAnn Johnson  
**Phone:** 512/676-6150  
**Fax:** 512/463-6159  
**Email:** joann.johnson@tdi.texas.gov

**Bill To:** Attn: Acctng - Mail Code 108-3A  
P. O. Box 149104  
Austin TX 78714-9104  
United States

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**  
Exhibit booth fee for the National Association of Social Workers (NASW) Texas Chapter.  
Date: November 12-14, 2015  
Location: San Luis and Galveston Convention Center  
Attendee: Falecia Rivers  
Attendee: Manuel Villarreal  
  
Early bird deadline is October 5, 2015 or sooner.  
  
Online registration link: [http://naswtx.site-ym.com/?Conf\\_PkgExhibit](http://naswtx.site-ym.com/?Conf_PkgExhibit)  
  
Contact information  
Virginia Cantu  
NASW Texas Chapter  
810 W. 11th Street | Austin, TX 78701-2010  
Ph: 512.474.1454 | Fax: 512.474.1317  
naswtex@naswtx.org  
TDI has determined an advance payment is required due to the following circumstances: A state agency may make an advance payment to a vendor who is selling specialized or proprietary goods or services to the agency if the vendor requires the payment to be made in advance. (reference State of Texas Purchase Policies and Procedures Guide, Chapter 2, Section 2.002).  
10/02/2015, POCN 1, Change VID from 1741860732 to 1460358360 Credit Card Purchase.JJ

**Authorized Signature**

**10/02/2015**



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**Purchase Order # 45400 16-0437**

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Exhibit booth fee for the National Association of Social Workers (NASW) Texas Chapter on November 12-14, 2015. Early bird deadline is October 5, 2015	963/64	1.0000	EA	500.00000	500.00	10/01/2015
						<b>Schedule Total</b>	<input type="text" value="500.00"/>
						<b>ReqID:</b> 0000013700	
						<b>Item Total for Line # 1</b>	<input type="text" value="500.00"/>
						<b>Total PO Amount</b>	<input type="text" value="500.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

**Terms and Conditions:**  
 The Purchase Order Terms and Conditions can be found at:  
<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**  
*Jean Johnson, CFP*  
**10/02/2015**