



**Texas Department of Insurance**  
**Purchase Order # 45400 16-0364**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **G** Date: **09/18/15** PO Method: **DG** Dispatch: **Dispatch** Rev Dt: **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** CVENT Inc  
 8180 Greensboro Dr Ste 900  
 Mc Lean VA 22102-3876  
 United States

**Ship To:** 2H0002  
 United States

**Vendor ID:** 1541954458

**Purchaser:** Chastity Marion  
**Phone:** 512/676-6151  
**Fax:** 512/463-6159  
**Email:** chastity.marion@tdi.texas.gov

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

Contractor, Cvent Incorporated, shall provide online event management and registration services to the Texas Department of Insurance (TDI) in accordance with TDI Pricing Request No.13-CRM-EVENT and Cvent Event Management Order Form, executed 09/18/15.

This Purchase Order is issued for services to be provided during the FY16 term: 09/22/15 through 9/21/16. In order of precedence, TDI Pricing Request No.13-CRM-EVENT and Contractor's Response dated 05/17/13, collectively referred to as "the Contract," and Cvent Event Management Order Form, executed 09/18/15, are incorporated into this PO.

The initial term of the Contract was from 09/22/13 through 09/21/14, with two (2) additional, one-year renewal options:

Renewal Period 1: 09/22/14 through 09/21/15 [Completed]  
 Renewal Period 2: 09/22/15 through 09/21/16 [Current]

There are no additional renewal options remaining on the contract.

Cvent Contact:  
 Erin Colantuoni, Account Executive, (571) 830-2440, ecolantuoni@cvent.com

TDI Contacts:  
 Joe Meyer, Contract Monitor, (512) 676-6167, joe.meyer@tdi.texas.gov  
 Ann Paclik, Contract Administrator, (512) 676-6168, ann.paclik@tdi.texas.gov  
 Karen Urban, Accounting (512) 676-6172, karen.urban@tdi.texas.gov

Department of Information Resources provided exemption from TxGov Infrastructure (see Letter of July 12, 2013, signed by Todd Kimbriel, Director E-Government, "Event registration is not currently available from Texas.gov.")

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

**Authorized Signature**

*Chastity Marion, CTCM, CTAM*

**09/18/2015**



**Texas Department of Insurance**  
**Purchase Order # 45400 16-0364**

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Minimum Usage Fee	956/35	1750.0000	EA	6.01000	10517.50	09/22/2015
						<b>Schedule Total</b>	<input type="text" value="10517.50"/>
						<u>ReqID:</u> 0000013996	
1750 Registrations @ \$6.01 - \$10,517.50						<b>Item Total for Line # 1</b>	<input type="text" value="10517.50"/>
2- 1	CVENT Annual Maintenance Fee	956/35	1.0000	EA	1133.44000	1133.44	09/22/2015
						<b>Schedule Total</b>	<input type="text" value="1133.44"/>
						<u>ReqID:</u> 0000013996	
						<b>Item Total for Line # 2</b>	<input type="text" value="1133.44"/>
3- 1	Address book segmentation	956/35	1.0000	EA	1200.00000	1200.00	09/22/2015
						<b>Schedule Total</b>	<input type="text" value="1200.00"/>
						<u>ReqID:</u> 0000013996	
						<b>Item Total for Line # 3</b>	<input type="text" value="1200.00"/>
4- 1	Multiple Registration Paths	956/35	1.0000	EA	1289.60000	1289.60	09/22/2015
						<b>Schedule Total</b>	<input type="text" value="1289.60"/>
						<u>ReqID:</u> 0000013996	
						<b>Item Total for Line # 4</b>	<input type="text" value="1289.60"/>

**Authorized Signature**

*Charity Major, CTCM, CTAM*

**09/18/2015**



**Texas Department of Insurance**  
**Purchase Order # 45400 16-0364**

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
5- 1	Additional logins 4 @ \$161.20 - \$644.80	956/35	4.0000	EA	161.20000	644.80	09/22/2015
						<b>Schedule Total</b>	<input type="text" value="644.80"/>
						<u>ReqID:</u> 0000013996	
						<b>Item Total for Line # 5</b>	<input type="text" value="644.80"/>
6- 1	Additional Payment Gateways @ \$750 - \$3,000	956/35	4.0000	EA	750.00000	3000.00	09/22/2015
						<b>Schedule Total</b>	<input type="text" value="3000.00"/>
						<u>ReqID:</u> 0000013996	
						<b>Item Total for Line # 6</b>	<input type="text" value="3000.00"/>
						<b>Total PO Amount</b>	<input type="text" value="17785.34"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

**Terms and Conditions:**  
 The Purchase Order Terms and Conditions can be found at:  
<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**  
*Charity Major, CTCM, CTAM*  
**09/18/2015**