



**Texas Department of Insurance**  
**Purchase Order # 45400 16-0337**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **K** Date: **09/14/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** AMERICAN INSTITUTE FOR CHARTERED PROPERTY  
 UNDERWRITERS AND INSTITUTE OF AMERICA (AICPCU)  
 720 PROVIDENCE RD STE 100  
 MALVERN PA 193553402  
 United States

**Ship To:** 2F0032  
 7915 Cameron Road  
 Austin TX 78754  
 United States

**Vendor ID:** 1231352012

**Purchaser:** JoAnn Johnson  
**Phone:** 512/676-6150  
**Fax:** 512/463-6159  
**Email:** joann.johnson@tdi.texas.gov

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

Account # G00270000  
 ORDER # 4900803

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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1- 1	How Insurance Works for Shane Saum. Introduction to Property and Casualty Insurance - Course Guide with Practice Exam Access Code, 2nd edition Stock #2001	715/10	1.0000	EA	42.50000	42.50	09/22/2015
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**Schedule Total**

ReqID:  
0000014279

Shane Saum is currently taking this class, using another employee's books. However, he needs his own exam access code in order to take the class.

See the attached information.

Vendor: The Institutes  
[http://www.theinstitutes.org/comet/programs/intro/intro\\_pci.htm](http://www.theinstitutes.org/comet/programs/intro/intro_pci.htm)

**Item Total for Line # 1**

**Authorized Signature**

*JoAnn Johnson, CFP*

**09/14/2015**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	Shipping Charges	962/86	1.0000	EA	4.25000	4.25	09/22/2015
						<b>Schedule Total</b>	<input type="text" value="4.25"/>
				<u>ReqID:</u>			
				0000014279			
						<b>Item Total for Line # 2</b>	<input type="text" value="4.25"/>
						<b>Total PO Amount</b>	<input type="text" value="46.75"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

**Terms and Conditions:**  
 The Purchase Order Terms and Conditions can be found at:  
<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**  
  
**09/14/2015**