



Texas Department of Insurance
Purchase Order # 45400 16-0173
CHANGE ORDER - REPRINT

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **K** Date: **09/01/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **09/01/15**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: AMERICAN INSTITUTE FOR CHARTERED PROPERTY
UNDERWRITERS AND INSTITUTE OF AMERICA (AICPCU)
720 PROVIDENCE RD STE 100
MALVERN PA 193553402
United States

Ship To: 2F0032
7915 Cameron Road
Austin TX 78754
United States

Vendor ID: 1231352012

Purchaser: JoAnn Johnson
Phone: 512/676-6150
Fax: 512/463-6159
Email: joann.johnson@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
P. O. Box 149104
Austin TX 78714-9104
United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

ACCOUNT # G00270000
Line 1, ORDER # 4893064
Line 2, ORDER # 4893067

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

9/01/2015, POCN 1, Add shipping \$28.00 to line 1 and add \$14.00 Shipping to line 3.JJ

Authorized Signature

09/01/2015



Texas Department of Insurance
Purchase Order # 45400 16-0173
CHANGE ORDER - REPRINT

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Managing Cyber Risk Study Materials and Practice Exams--Jeannie Center	715/10	1.0000	EA	308.00000	308.000	09/15/2015
						Schedule Total	<input type="text" value="308.00"/>
				ReqID: 0000014189			
Employee: Jeannie Center							
Vendor: The Institutes							
Text Materials: www.theinstitutes.org/guide/designations/cyber-risk-management CYB 301 - Comprehensive Package (includes Course Guide with Practice Exams, Text, and SMART Study Aids)							
Testing window is October 15 - December 15							
(see attached information)							
						Item Total for Line # 1	<input type="text" value="308.00"/>
2- 1	Introduction to Property and Casualty, Recommended Materials Package, Product Code: 20RP	715/10	1.0000	EA	100.00000	100.00	09/15/2015
						Schedule Total	<input type="text" value="100.00"/>
				ReqID: 0000014195			
						Item Total for Line # 2	<input type="text" value="100.00"/>

Authorized Signature

Jeann Johnson, CFP

09/01/2015



Texas Department of Insurance
Purchase Order # 45400 16-0173
CHANGE ORDER - REPRINT

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	Shipping	962/86	1.0000	EA	14.00000	14.000	09/15/2015
						Schedule Total	<input type="text" value="14.00"/>
						ReqID:	
						0000014195	
<p>Attendee: Zelda Botha-Information Assistance Course: How Insurance Works-Intro to Property and Casualty Insurance (Includes Course Guide with Practice Exam Access and Text) Class Dates: September 3, 2015 through November 5, 2015. The class meets every Thursday at 9:00am - 11:00am Instructor: Gil Leija, Human Resources</p> <p>Note to purchasing: See attachment for book order.</p> <p>Order materials from vendor: The Institutes 720 Providence Road Suite 100 Malvern, PA 19355-3433</p> <p>Phone Customer Service at (800) 644-2101 or (610) 644-2100. Fax: (610) 640-9576, Monday through Friday, 8:00 a.m. to 6:00 p.m. eastern time.</p>							
						Item Total for Line # 3	<input type="text" value="14.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:
 The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

09/01/2015