



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 16-0155**  
**Purchase Order Change Notice (# 1)**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **C** Date: **09/01/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **05/18/16**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** FEDERAL EXPRESS CORPORATION  
 PO BOX 94515  
 PALATINE IL 600944515  
 United States

**Ship To:** 2F0032 - Cameron Rd - Warehouse  
 7915 Cameron Road  
 Austin TX 78754  
 United States

**Vendor ID:** 1710427007 3

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Purchaser:** 512/676-6142  
**Phone:** 512/463-6159  
**Fax:** andrea.toscano@tdi.texas.gov  
**Email:**

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

CPA Term Contract No. 962-M1 Texas Overnight, Second Day, and Small Parcel Delivery

Start Date: 09/01/2015  
 End Date: 08/31/16

Estimated annual expenditures are \$2,000

This is a blanket order whereby items will be requested, as needed, throughout the term of this contract. TDI will only pay for actual services requested and received. Services cannot exceed the amount of this purchase order without a signed purchase order revision being issued to the vendor. No quantities are guaranteed. The extended cost is an estimated cost. TDI cannot and will not guarantee any minimum or maximum purchase. TDI will only order the amount needed to satisfy operating requirements. The vendor agrees not to provide any services and/or materials until instructions are received from TDI. This purchase order has been processed with an estimated amount and TDI will process invoices for the actual amount based on services that are rendered.

Vendor shall work with TDI's Contract Monitor for service.

Vendor Contact:  
 FEDEX GOVERNMENT SERVICES  
 6625 Lenox Park, 3rd Flr  
 Memphis TN 38115  
 Phone: 800-645-9424  
 Fax: 901-224-2471  
 Email: govt@fedex.com

Michael Guerra, 512-322-4274

CPA Term Contract 962-M1 Texas Overnight, Second Day, and Ground Delivery Service  
 Services for the following Account #'s and Locations:

- 1112-9634-0 Corpus Christi Field Office
- 1124-5544-2 Ft Worth Field Office
- 1124-7008-5 Houston-East Field Office
- 1124-7610-5 San Antonio Field Office
- 1211-7184-8 Austin-DWC
- 1124-9035-3 Amarillo Field Office
- 1133-4805-4 Austin-Retention Center
- 1125-1587-9 Dallas Field Office

**Authorized Signature**

*Andrea Toscano*

**05/18/2016**



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1124-8103-6 El Paso Field Office  
 1124-5494-2 Denton Field Office  
 1124-5491-8 Houston-West Field Office  
 1124-6585-5 Beaumont Field Office  
 1124-9018-3 Austin Field Office  
 1124-5399-7 Abilene Field Office  
 1124-5541-8 Laredo Field Office  
 1112-9741-0 Lubbock Field Office  
 1124-6357-7 Lufkin Field Office  
 1124-6130-2 Midland/Odessa Field Office  
 1124-7560-5 San Angelo Field Office  
 1124-9123-6 Tyler Field Office  
 1124-7655-5 Waco Field Office  
 1125-2173-9 Weslaco Field Office

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Attachment "A-1" Terms and Conditions become part of this Purchase Order.  
 05/18/2016

POCN #1: Change was made to add line item #2 in the amount of \$800 in accordance with the original agreement.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	CPA Term Contract 962-M1 Texas Overnight, Second Day, and Ground Delivery Service Services for the following Account #'s and Locations:	962/24	1.0000	YR	\$2,000.00	\$2,000.00	08/31/2016
						<b>Schedule Total</b>	<input type="text" value="\$2,000.00"/>
						ReqID: 0000013451	
						<b>Item Total for Line # 1</b>	<input type="text" value="\$2,000.00"/>
2- 1	<b>Increase funds for Fed Ex accounts Ref PO (16-0155)</b>	962/24	<b>1.0000</b>	<b>YR</b>	<b>\$800.00</b>	<b>\$800.00</b>	<b>05/18/2016</b>
						<b>Schedule Total</b>	<input type="text" value="\$800.00"/>
						ReqID: 0000015752	
						<b>Item Total for Line # 2</b>	<input type="text" value="\$800.00"/>

Authorized Signature

*Andrea Toscano*

**05/18/2016**



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**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*Andrea Toscano*

**05/18/2016**