



Texas Department of Insurance

Purchase Order # 45400 16-0151

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **D** Date: **09/01/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: AUSTIN TYPEWRITER INC
DBA AUSTIN TYPEWRITER & COMPUTER COMPANY
116 E HUNTLAND DR
AUSTIN TX 787523702
United States

Ship To: 2M0001
7551 Metro Center Drive, Suite 100
Austin TX 78744
United States

Vendor ID: 1741955176

Purchaser: Steve Villarreal
Phone: 512/676-6146
Fax: 512/463-6159
Email: steve.villarreal@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
P. O. Box 149104
Austin TX 78714-9104
United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

Reference vendor response to TDI Pricing Request No. 15-SAV-13462 with a due date of 8/15/15.

Vendor, Austin Typewriter Computer to provide office equipment preventative maintenance service to TDI. Preventative maintenance service coverage to include all parts, travel and labor as well as phone support to keep machine in proper working condition for contract period. Also includes one scheduled maintenance and cleaning visit during the contract period, to be scheduled by TDI representative. EXCLUDES: Consumables (toner, drums and transfer belt).

Service to be performed during regular business hours between 8:00 am to 5:00 pm, Monday through Friday.

Service Period: September 1, 2015 through August 31, 2016

Renewal Options per pricing request number 15-SAV-13462:

- 1) 9/1/2016 - 8/31/2017
- 2) 9/1/2017 - 8/31/2018

Vendor Contact:

Stafford O'Neal, 512-454-2688, stafford@atc1.com

TDI Contacts:

Contract Administrator: Karen Puckett, 512-804-5020, karen.puckett@tdi.texas.gov
Contract Monitor: Deborah Jones, 512-804-4651, deborah.jones@tdi.texas.gov

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

Authorized Signature

Steve Villarreal, CTPM

08/29/2015



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Extended preventive maintenance for: HP Color Laser Jet 5500 dtn Serial No: JPFK002641	939/21	1.0000	EA	33.25000	33.25	09/30/2015
						Schedule Total	<input type="text" value="33.25"/>
						<u>ReqID:</u> 0000013462	
Cost covers 1-month of FFY 2015 (September 2015 only)							
Contract Administrator: Karen Puckett (512) 804-5020 Contract Monitor: Deborah Jones (512) 804-4651							
						Item Total for Line # 1	<input type="text" value="33.25"/>
2- 1	Extended preventive maintenance for: HP Laser Jet 9050 dn Printer Black and White with additional 2000 sheet input tray Serial No: JPRC99PODT	939/21	1.0000	EA	33.25000	33.25	09/30/2015
						Schedule Total	<input type="text" value="33.25"/>
						<u>ReqID:</u> 0000013462	
Cost covers 1-month of FFY 2015 (September 2015 only)							
Contract Administrator: Karen Puckett (512) 804-5020 Contract Monitor: Deborah Jones (512) 804-4651							
						Item Total for Line # 2	<input type="text" value="33.25"/>

Authorized Signature

Karen Puckett, LPPB, CTPM

08/29/2015



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
3- 1	Extended preventive maintenance for: Canon Laser Class 810 Fax Machine With additional 500-sheet paper tray Serial No: GVM04343	939/72	1.0000	EA	20.75000	20.75	09/30/2015
						Schedule Total	<input type="text" value="20.75"/>
						<u>ReqID:</u> 0000013462	
Cost covers 1-month of FFY 2015 (September 2015 only)							
Contract Administrator: Karen Puckett (512) 804-5020 Contract Monitor: Deborah Jones (512) 804-4651							
						Item Total for Line # 3	<input type="text" value="20.75"/>
4- 1	Extended preventive maintenance for: Canon Laser Class 810 Fax Machine Serial No: GVM04342	939/72	1.0000	EA	20.75000	20.75	09/30/2015
						Schedule Total	<input type="text" value="20.75"/>
						<u>ReqID:</u> 0000013462	
Cost covers 1-month of FFY 2015 (September 2015 only)							
Contract Administrator: Karen Puckett (512) 804-5020 Contract Monitor: Deborah Jones (512) 804-4651							
						Item Total for Line # 4	<input type="text" value="20.75"/>

Authorized Signature

Mr. & Mrs. [Signature], LPPB, CTPM

08/29/2015



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
5- 1	Extended Preventive Maintenance Contract for: Cannon Laser Class 810 Fax Machine with additional 500-sheet paper cassette Serial No: MZT04658	939/72	1.0000	EA	20.75000	20.75	09/30/2015
						Schedule Total	<input type="text" value="20.75"/>
						<u>ReqID:</u> 0000013477	
Cost covers 1-month of FFY 2105 (September 2015 only)							
Contract Administrator: Karen Puckett Contract Monitor: Deborah Jones							
						Item Total for Line # 5	<input type="text" value="20.75"/>
6- 1	Extended Preventive Maintenance Make/Model: Canon Laser Class 810 Fax Machine With Additional 500 Sheet paper tray. Serial No: (21) GVM04332	939/72	1.0000	EA	228.25000	228.25	09/01/2015
						Schedule Total	<input type="text" value="228.25"/>
						<u>ReqID:</u> 0000013478	
Renewal of maintenance contract will cover 11 months of FY2016, 10/1/2015 - 8/31/2016							
Contract Administrator: Karen Puckett - 512-804-5020 Contract Monitor: Deborah Jones -512-804-4651							
						Item Total for Line # 6	<input type="text" value="228.25"/>

Authorized Signature

Karen Puckett, LPPB, CTPM

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
7- 1	Extended Preventive Maintenance Make/Model: HP Color Laser Jet 5500 dtn Serial No: JPFKOO2641	939/21	1.0000	EA	365.75000	365.75	09/01/2015
						Schedule Total	<input type="text" value="365.75"/>
						<u>ReqID:</u> 0000013479	
Renewal of maintenance contract will cover 11 months of FFY 2016. 10/1/2015 - 8/31/2016							
Contract Administrator: Karen Puckett -512-804-5020 Contract Monitor: Deborah Jones -512-804-4651							
						Item Total for Line # 7	<input type="text" value="365.75"/>
8- 1	Extended Preventive Maintenance Make/Model: Canon Laser Class 810 Fax Machine With Additional 500- Sheet paper tray Serial No: GVM04343	939/72	1.0000	EA	228.25000	228.25	09/01/2015
						Schedule Total	<input type="text" value="228.25"/>
						<u>ReqID:</u> 0000013479	
Renewal of maintenance contract will cover 11 months of FFY 2016. 10/1/2015 - 8/31/2016							
Contract Administrator: Karen Puckett -512-804-5020 Contract Monitor: Deborah Jones -512-804-4651							
						Item Total for Line # 8	<input type="text" value="228.25"/>

Authorized Signature

Karen Puckett, LPPB, CTPM

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
9- 1	Extended Preventive Maintenance Make/Model: Canon Laser Class 810 Fax Machine Serial # : (21) GVM04342	939/72	1.0000	EA	228.25000	228.25	09/01/2015
						Schedule Total	<input type="text" value="228.25"/>
						<u>ReqID:</u> 0000013479	
Renewal of maintenance contract will cover 11 months of FFY 2016. 10/1/2015 - 8/31/2016							
Contract Administrator: Karen Puckett -512-804-5020 Contract Monitor: Deborah Jones -512-804-4651							
						Item Total for Line # 9	<input type="text" value="228.25"/>
10- 1	Extended Preventive Maintenance Make/Model:HP Laser Jet 9050 dn Printer (Black and White) with additional 2000 sheet input paper tray Serial # JPRC99P0DT	939/21	1.0000	EA	365.75000	365.75	09/01/2015
						Schedule Total	<input type="text" value="365.75"/>
						<u>ReqID:</u> 0000013479	
Renewal of maintenance contract will cover 11 months of FFY 2016. 10/1/2015 - 8/31/2016							
Contract Administrator: Karen Puckett -512-804-5020 Contract Monitor: Deborah Jones -512-804-4651							
						Item Total for Line # 10	<input type="text" value="365.75"/>
						Total PO Amount	<input type="text" value="1545.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Authorized Signature

Karen Puckett, LPPB, CTPM

08/29/2015



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Terms and Conditions:

The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

Mr. G. Williams, LPA, CTPM

08/29/2015