

Texas Department of Insurance
Purchase Order # 45400 16-0065
CHANGE ORDER - REPRINT

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **09/01/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **08/19/15**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ADVANCED OFFICE SYSTEMS INC
10692 HADDINGTON DR
HOUSTON TX 770433229
United States

Ship To: 2M0003
No Physical Shipment

Vendor ID: 1741869908

Purchaser: Tu-Anh Perez
Phone: 512/676-6144
Fax: 512/463-6159
Email: tu-anh.perez@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
P. O. Box 149104
Austin TX 78714-9104
United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

Vendor shall provide annual maintenance service shall be provided in accordance with this purchase order no. 16-0065, TDI Pricing Request No. 13452 and Vendor's response to TDI Pricing Request , including Attachment A, dated 8/14/16.

Above referenced documents are incorporated herein as though set forth in full.

Service Period: September 1, 2015 through August 31, 2016

Equipment at Records Center 3636 A Dime Circle, Austin, Tx 78744

Vendor Contacts:

Margaret Redus or Peter Scalzitti, (713) 932-9527 fax (713) 932-7793
advanced@advanced-sys.com or pscalz@advanced-sys.com

DWC Contacts:

Contract Monitor: Thomasina Tijerina , (512) 804-4990 X45550
Contract Administrator: Joseph McElrath, (512) 804-5010

TLP 08/18/2015

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

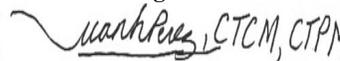
Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified

Attachment "A-1" Terms and Conditions become part of this Purchase Order.

POCN #1: To correct Vendor ID

POCN#2: To add justification for POCN #1 in the Comments field.

Authorized Signature

 Mark Perez, CTCM, CTPM

08/19/2015

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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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1- 1	FY16 LEKTRIEVER UNIT MAINTENANCE Series 80 Microfilm Unit equipment located at the Records Center	939/54	1.0000	EA	1092.50000	1092.50	09/01/2015
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Ship To: 2M0003
 No Physical
 Shipment

Schedule Total 1092.50

ReqID:
0000013452

FY16 (9/1/2015-8/31/2016) LEKTRIEVER UNIT Maintenance, Series 80 Microfilm Unit
 Serial #26447

JUSTIFICATION: Equipment maintenance of LEKTRIEVER Series 80 Microfilm Unit located at the DWC Records Center,
 Serial # 26447

Vendor:
 Advanced Office Systems, Inc.
 10692 Haddington Drive
 Houston, TX 77043-3229
 Vendor Contacts:
 Margaret Redus, (713) 932-9527

Equipment located at:
 DWC Records Center
 3636 Dime Circle, Ste. A
 Austin, TX 78744

Item Total for Line # 1 1092.50

Authorized Signature

Mark P... CTCM, CTPM

08/19/2015

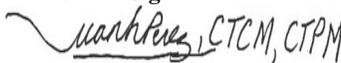
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	FY16 LEKTRIEVER Equipment Maintenance	939/54	1.0000	EA	1300.00000	1300.00	09/01/2015
	Ship To:	2M0003 No Physical Shipment					
						Schedule Total	1300.00
					<u>ReqID:</u> 0000013452		
	Equipment maintenance for LEKTRIEVER Series 80 Microfilm Unit Serial #33861 located at the DWC Records Center.						
	JUSTIFICATION: Equipment maintenance of LEKTRIEVER Series 80 Microfilm Unit Serial #33861 located at the DWC Records Center.						
	Equipment located at: DWC Records Center 3636 A, Ste. A Austin, TX 78744						
						Item Total for Line # 2	1300.00

Total PO Amount 2392.50

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:
 The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

 Mark Pugh, CTCM, CTPM
 08/19/2015